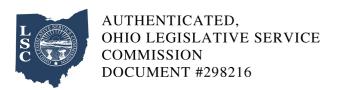


## Ohio Administrative Code Rule 3304-4-04 Disciplinary infractions.

Effective: June 10, 2022

- (A) An applicant or participant shall be suspended or removed from the program for the following disciplinary infractions:
- (1) A determination by the Ohio department of taxation, the bureau of workers' compensation, the Ohio department of job and family services, or the internal revenue service of non-payment of employer taxes required by federal/state law;
- (2) Failure to pay a personal care assistant for all services billed to OOD and/or failure to pay a personal care assistant within two weeks after receipt of reimbursement from OOD;
- (3) Paying an assistant for services not rendered;
- (4) Using any program funds as personal income;
- (5) Falsifying information submitted to OOD or to the local community rehabilitation program including, but not limited to, reimbursement billings, employment, job seeking, or training information, assistant time, and payroll records;
- (6) Misrepresenting the need for program funds to OOD or to the local community rehabilitation program during application or any other time thereafter;
- (7) Not responding within a designated time frame to a request for information or for a home visit by a local community rehabilitation program and/or OOD;
- (8) Failure to report permanent change of residency;
- (9) Violation of any requirement contained in Chapter 3304-4 of the Administrative Code;



- (10) Failure to complete the annual review within the specified time frames; and.
- (11) More than one written notice from the PCA over the course of the PCA case for any of the above disciplinary infractions, or other suspicious activity.
- (B) The applicant or participant shall be notified in writing of any decision to suspend or remove the person from the PCA.