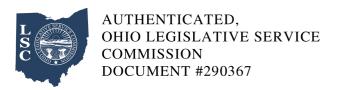


Ohio Administrative Code

Rule 3745-104-32 Program three prevention program: incident investigation.

Effective: August 5, 2021

- (A) The owner or operator shall investigate each incident that resulted in, or could reasonably have resulted in a catastrophic release of a regulated substance.
- (B) An incident investigation shall be initiated as promptly as possible, but not later than forty-eight hours following the incident.
- (C) An incident investigation team shall be established and consist of at least one person knowledgeable of the process involved, including a contract employee if the incident involved work of the contractor, and other persons with appropriate knowledge and experience of the process involved to thoroughly investigate and analyze the incident.
- (D) A report shall be prepared at the conclusion of the investigation and include at a minimum:
- (1) Date of incident.
- (2) Date investigation began.
- (3) A description of the incident.
- (4) The factors that contributed to the incident.
- (5) Any recommendations resulting from the investigation.
- (E) The owner or operator shall establish a system to promptly address and resolve the incident report findings and recommendations with resolutions and corrective actions documented.
- (F) The incident investigation report shall be retained for five years and reviewed with all affected personnel whose job tasks are relevant to the incident findings, including contract employees where



applicable.