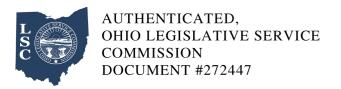


Ohio Administrative Code

Rule 5101:2-37-03 PCSA requirements for completing the family assessment.

Effective: July 5, 2020

- (A) The public children services agency (PCSA) shall complete the "Family Assessment" in the statewide automated child welfare information system (SACWIS) for both of the following reports:
- (1) Intra-familial child abuse and neglect reports assigned to alternative or traditional response pathway, including third party.
- (2) Dependency reports.
- (B) The PCSA shall complete the "Family Assessment" on all cases transferred for ongoing PCSA services prior to completion of the case plan pursuant to rule 5101:2-38-01 or 5101:2-38-05 of the Administrative Code, except for the following family in need of services reports:
- (1) Deserted child.
- (2) Emancipated youth.
- (3) Permanent surrender.
- (4) Interstate compact on placement of children.
- (C) The PCSA shall complete the "Family Assessment" regarding the family of the alleged child victim/child subject of the report. Family includes all of the following individuals, as applicable:
- (1) Alleged child victim/child subject of the report.
- (2) Siblings of the alleged child victim/child subject of the report, including step or half siblings residing in the home.



- (3) Parent, guardian, custodian or caretaker residing in the home of the alleged child victim/child subject of the report.
- (4) Paramour of the custodial parent, guardian, custodian or caretaker residing in the home.
- (5) Children of the paramour residing in the home.
- (6) Other children residing in the home of whom the parent, guardian, custodian or caretaker has custody or guardianship.
- (7) A related or unrelated adult residing in the home having routine responsibility for care of the alleged child victim/child subject of the report and siblings.
- (8) An individual having regular contact with the alleged child victim/child subject of the report who may contribute to the risk of maltreatment to the child based upon their behaviors and interactions with the child or family.
- (D) If an order of shared parenting has been issued and there has not been a residential parent designated by the court, the PCSA shall complete the "Family Assessment" on the family members residing with the custodian who has physical care of the alleged child victim/child subject of the report at the time the incident occurred.
- (E) For all reports involving an infant identified as affected by legal or illegal substance abuse or withdrawal symptoms resulting from prenatal or postnatal substance exposure as defined in rule 5101:2-1-01 of the Administrative Code the PCSA is to document at case closure in the "Family Assessment" the plan of safe care as prescribed in paragraph (S) of rule 5101:2-36-03 of the Administrative Code.
- (F) The PCSA shall complete the "Family Assessment" no later than forty-five days from the date the PCSA screened in the report. The PCSA may extend the time frame by a maximum of fifteen days if information needed to complete the "Family Assessment" cannot be obtained within forty-five days and the reasons are documented in the case record pursuant to rule 5101:2-36-11 of the Administrative Code.