

## Ohio Administrative Code

Rule 5120:1-12-17 Personnel - eight-hour facility.

Effective: January 1, 2003

- (A) Each twelve-hour facility shall have a designated jail administrator who is qualified by training or experience to supervise and control prisoners as outlined in a written job description.
- (B) There shall be a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with respect to weekends, holidays or other atypical situations.
- (C) A written code of ethics shall be provided to jail employees.