

## Ohio Administrative Code Rule 5139-35-20 Evaluation and data collection.

Effective: February 1, 2019

- (A) A CRC shall have written policies, procedures and practices to ensure the following:
- (1) All juveniles that receive program services must be entered into a management information system.
- (2) Intake/termination forms shall be completed and entered into the management information system (MIS) within fourteen days unless a written waiver is granted from the bureau of community based programs.
- (3) Case file information will be accurate when compared by DYS management information system.
- (4) Each program shall designate a staff position or person for data entry and/or coordination.
- (B) The facility or parent agency collaborates with juvenile justice and service agencies in information gathering, exchange, and standardization.