

3354:1-41-02.3 College holidays procedure.

- (A) The following days are observed by the College as holidays:
- (1) New Year's Day
 - (2) Martin Luther King Day
 - (3) Memorial Day
 - (4) Independence Day
 - (5) Labor Day
 - (6) Veteran's Day
 - (7) Thanksgiving Day
 - (8) The day after Thanksgiving
 - (9) Christmas Eve
 - (10) Christmas Day
 - (11) New Year's Eve
- (B) If a holiday should fall on a Saturday, the Friday immediately preceding shall be observed as the holiday. If a holiday should fall on Sunday, the Monday immediately succeeding shall be observed as the holiday, except that whenever Christmas Day and New Year's Day fall on a Saturday or Sunday, the College will determine (no later than March 31st) when said holidays will be observed.
- (C) Full time employees will receive their regular compensation on any day observed by the College as a holiday.
- (D) The President or the President's designee is hereby directed to take all steps necessary and appropriate for the effective implementation of this policy.

Effective date: November 7, 2011

Prior effective date: December 15, 2005

Procedure amplifies: 3354:1-41-02

Replaces: 3354:1-41-02.3

Effective: 11/07/2011

CERTIFIED ELECTRONICALLY

Certification

03/16/2015

Date

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