

**3356-9-04 Acting president.**

- (A) Policy statement. Whenever the president intends to be absent from the university for five working days or more, an executive officer of the university will be designated as acting president.
- (B) Definition. In addition to the president, the executive officers of the university include the provost/vice president for academic affairs, the vice president for finance and ~~administration~~ business operations, the vice president for ~~university advancement~~ institutional effectiveness and board professional, the vice president for student affairs, and the ~~university general counsel~~ vice president for legal affairs and human resources.
- (C) Parameters.
- (1) The president will prepare the appropriate notification to send to the board of trustees with a copy to the executive officer designated to serve as acting president. Such notification will include any parameters or cautions deemed appropriate by the president.
  - (2) The acting president shall have authority to act on behalf of the president in conformity with the notification of designation.

Effective: 6/22/2020

CERTIFIED ELECTRONICALLY

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Certification

06/11/2020

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Date

Promulgated Under: 111.15  
Statutory Authority: 3356  
Rule Amplifies: 3356  
Prior Effective Dates: 03/20/1978, 12/25/1984, 07/15/1999, 06/16/2003,  
08/23/2010