

3358:11-5-36 Staff educational assistance program for non-bargaining staff policy.

- (A) Purpose. The college is committed to the continued training and development of its employees. One method of providing an opportunity for training and development is through ~~an~~ a staff educational assistance program. ~~This program is designed to encourage employees to increase their education and to assist them in that pursuit.~~ Each year the college sets aside monies to be expended as reimbursement for all regular full-time non-bargaining unit employees with satisfactory work and attendance history seeking educational assistance.
- (B) The ~~office vice president~~ of human resources is authorized to adopt procedures consistent with this ~~policy rule~~. The amendment of this rule and procedures for the staff educational assistance program for non-bargaining unit employees will be in effect for courses, beginning with the academic year 2018-2019. The procedures, the staff educational assistance program budget, and the rate of tuition reimbursement shall be reviewed annually by the offices of human resources and business affairs.

Effective: 2/22/2018

CERTIFIED ELECTRONICALLY

Certification

02/12/2018

Date

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