



**Checklist for Indoor Fireworks Or  
Flame Effects Exhibition**

Permit # \_\_\_\_\_

<b>Date &amp; Time of Exhibition</b>	<b>Exhibitor's Name</b>
<b>County &amp; City of Exhibition</b>	<b>Exhibitor's License #</b>
<b>FD Name &amp; FDID #</b>	<b>Exhibitor's Phone</b>
<b>Exact Location of Event:</b>	

**\*\* Initialing each step indicates that step has been completed \*\***

**Fire Official  
Initials**

**Exhibitor  
Initials**

1. Was insurance or bond of \$1,000,000.00 or more verified?		
2. Was product purchase verified to be from a licensed Ohio Wholesaler, Ohio Manufacturer, or Out-of-State Shipper with a shipping permit? License # _____		
3. Has exhibitor provided the number, names and ages of all assistants who will be present?		
4. Was the site inspection conducted prior to issuing permit? Date of Site Inspection: _____		
5. Has all planning and use of pyrotechnics and flame effects been coordinated with the venue owner, manager, or producer?		
6. Was a written plan submitted to AHJ identifying firing and fallout area for each device, location of the audience, number & types of devices to be fired, and a description of each effect?		
7. Have locations, distances, and details of the site plan been verified for accuracy?		
8. Was certification provided that the set, scenery, rigging materials, and all materials worn by performers in the fallout area are inherently flame retardant or have been treated to be so?		
9. Was a walk through and demonstration provided and approved?		
10. Was a MSDS sheet provided for all pyrotechnic materials and fuels to be used in the effects?		
11. Do all electrical firing systems have written instructions and/or a description of performance specification of flame effect created?		
12. Does the flame effect system have a control system for emergency stop and complete shutdown?		
13. Are all devices mounted so no fallout or flame damages property, causes personal injury, or death?		
14. Is the fire protection system going to be interrupted during the performance? Y _____ N _____ If yes, the owner must be notified and an approved fire watch present during that time.		
15. Is all required portable fire fighting equipment present and ready for use?		
16. Are pyrotechnic product, binary systems, and mixing containers identified or marked by manufacturer?		
17. Has type of communication been determined that will be used during the exhibition?		
18. Are all pyrotechnic materials/devices and fuel stored in a secured, inaccessible, or supervised area?		
19. Are all firing devices constructed and secured to remain in a fixed position during firing?		
20. Is smoking or open flame prohibited where pyrotechnic materials or fuel is present?		
21. Are all mortars and flash pots constructed so that they do not fragment or become distorted in shape when pyrotechnic material is fired?		
22. Have measures been established to provide crowd management, security, fire protection, and emergency services?		

By signing this form below, I acknowledge that I understand and have followed all of the requirements and procedures described in this checklist. To the best of my knowledge, the information included in this document is complete and accurate. Procedures described herein have been followed by myself and all of the other properly authorized participants in this exhibition of fireworks.

Fire Chief/Fire Prevention Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Ohio Licensed Exhibitor \_\_\_\_\_ Date \_\_\_\_\_

**Copy completed form to Exhibitor, Fire Chief/Fire Prevention Officer, Law Enforcement Officer, and State Fire Marshal**

## Code References

1. In accordance with division (D) of section 3743.54 of the Revised Code
2. In accordance with division (A) of section 3743.54 of the Revised Code
3. In accordance with paragraph (K)(2)(e)3311.2.5 and (L)(2)(e)3312.2.5 of this rule
4. In accordance with division (C) of section 3743.54 of the Revised Code
5. In accordance with NFPA 1126 section 6.1.4 as listed in rule 1301:7-7-45 of the Administrative Code
6. In accordance with NFPA 160, section 3.3.1 and NFPA 1126, section 6.3.2 as listed in rule 1301:7-7-45 of the Administrative Code
7. In accordance with NFPA 160, section 3.1 and NFPA 1126, section 6.1 as listed in rule 1301:7-7-45 of the Administrative Code
8. In accordance with NFPA 160, section 3.3.1 and NFPA 1126, section 6.3.2 as listed in rule 1301:7-7-45 of the Administrative Code
9. In accordance with NFPA 160, section 3.4 and NFPA 1126, section 6.4.1.1 as listed in rule 1301:7-7-45 of the Administrative Code
10. In accordance with NFPA 160, section 3.3.1 and NFPA 1126, section 6.3.2 as listed in rule 1301:7-7-45 of the Administrative Code
11. In accordance with NFPA 160, section 4.2 as listed in rule 1301:7-7-45 of the Administrative Code
12. In accordance with NFPA 160, section 7.3.1 as listed in rule 1301:7-7-45 of the Administrative Code
13. In accordance with NFPA 1126, section 8.2.1.2 as listed in rule 1301:7-7-45 of the Administrative Code
14. In accordance with NFPA 160, section 3.5 and NFPA 1126, section 6.4.3 as listed in rule 1301:7-7-45 of the Administrative Code
15. In accordance with NFPA 160, section 9 and NFPA 1126 8.1 as listed in rule 1301:7-7-45 of the Administrative Code
16. In accordance with NFPA 1126 7.2 as listed in rule 1301:7-7-45 of the Administrative Code
17. In accordance with NFPA 1126 8.3.5 as listed in rule 1301:7-7-45 of the Administrative Code
18. In accordance with NFPA 160, section 2 and NFPA 1126 5.2.3 as listed in rule 1301:7-7-45 of the Administrative Code
19. In accordance with NFPA 1126 8.2 as listed in rule 1301:7-7-45 of the Administrative Code
20. In accordance with NFPA 160, section 5.4 and NFPA 1126, Section 8.5.5 as listed in rule 1301:7-7-45 of the Administrative Code
21. In accordance with NFPA 1126 8.2.5 as listed in rule 1301:7-7-45 of the Administrative Code
22. In accordance with NFPA 1126 6.1.3 as listed in rule 1301:7-7-45 of the Administrative Code

## Additional Requirements

- Both the fire official and licensed exhibitor should mutually agree in advance on a method used to communicate during the exhibition. Agreement should also be made in advance pertaining to the exact location the fire official will be stationed to maintain safety for all involved.
- If a condition arises requiring the entry of fire protection or other emergency response personnel into the fallout area security perimeter, the display shall be halted until the situation is resolved.
- If a significant hazard exists due to weather, lack of crowd control, or other condition, the exhibition shall be halted until resolved.
- The security of the display site shall be maintained until released by the exhibitor.
- Check with the safety person and monitors for any signs of problems.
- Allow registered assistants to enter the area and attend to extinguishing fires, smoldering embers, and debris in the firing area and fallout area.
- Before entering the area, wait a minimum period of time, that the exhibitor deems necessary, to include letting the area cool with resulting inspection by fireworks crew.
- Confer with the licensed exhibitor and, if mutually agreed, release fire crew and equipment from the scene. Do not release security or monitors. Maintain barricades for area until spectators have left.
- Be sure all live product and duds are properly repackaged and secured into vehicle. Replace placards on vehicle.
- Appropriate re-inspection of the site should be mutually agreed to.

**The completed permit application and completed checklist constitute final approval by the AHJ. These forms shall be submitted to the state fire marshal's office by the fire official no later than five days after the date of the exhibition. Please return to:**

**Division of State Fire Marshal  
Code Enforcement Bureau  
8895 East Main Street  
Reynoldsburg, Ohio 43068  
(614) 758-5460 Fax (614) 728-5168  
webfmtr@com.state.oh.us**

This checklist is not a substitute for reviewing and complying with Chapter 3743 of the Revised Code, Ohio Fire Code 1301:7-7-33, NFPA 1126 and 160 as listed in rule 1301:7-7-45 of the administrative Code as it relates to Fireworks Exhibitions.

**TO REPORT AN INCIDENT CALL 800-589-2728 OR 614-752-7106**