

STATE OF OHIO (DAS)
CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

YCC Work

SERIES NO.:

2213

MAJOR AGENCIES:

Natural Resources

EFFECTIVE DATE:**SERIES PURPOSE:**

The purpose of the YCC work occupation is to coordinate activities between the state & local officials in order to operate the summer youth litter corps program or other work projects efficiently & effectively.

At the higher level, incumbents act as supervisor to plan & oversee all activities & personnel at residential camp or several non-residential camps.

CLASS TITLE:

YCC Camp Manager

CLASS NUMBER:

22135

EFFECTIVE DATE:

06/22/1990

CLASS CONCEPT:

The supervisory level class works under general direction & requires considerable knowledge of policies & procedures governing operations of residential or non-residential camps & related work projects in order to supervise subordinate personnel providing work direction & guidance to participants & to plan & monitor overall operations of residential camp or several non-residential camps.

CLASS TITLE: YCC Camp Manager	CLASS NUMBER: 22135	BARGAINING UNIT: EX
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EFFECTIVE DATE:
06/22/1990

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Supervises conservation crew leaders who provide work direction & guidance to youths participating in summer work projects or other conservation projects, plans & directs, work, educational & recreational activities for participants & manages & oversees housing & food services at residential camp or monitors activities at several non-residential camps.

Meets with community leaders & government officials to develop work programs & projects; administers work training programs in assigned areas; prepares & maintains required reports & oversees preparation of daily records; assists in annual closure of YCC projects.

MAJOR WORKER CHARACTERISTICS:

Knowledge of supervisory principles/techniques*; procedures governing summer youth litter corps program or other work projects & camp operations; public relations. Ability to define problems, collect data, establish facts & draw valid conclusions; gather, collate & classify information about data, people or things; handle routine & sensitive inquiries from & contacts with government officials & general public; establish friendly atmosphere as supervisor.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

12 mos. trg. or 12 mos. exp. as YCC Work Project Coordinator, 22131.

-Or 12 mos. trg. or 12 mos. exp. in planning & coordinating work projects requiring cooperation between two or more jurisdictions or planning & overseeing operations of day camp or residential camp for youths.

-Or equivalent of the Minimum Qualifications for Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Not applicable.

UNUSUAL WORKING CONDITIONS:

Not applicable.