



Ohio Administrative Code

Rule 111:2-6-03 Service of documents commencing proceedings.

Effective: February 19, 2026

(A) Who may be served.

Complaints shall be served upon respondents as detailed in this rule and otherwise in conformity with section 119.05 of the Revised Code.

(B) Preparation of process.

A copy of the complaint, a notification of where the rules and statutes governing the jurisdiction and proceedings of the commission can be accessed, a notice of the determination or recommendation made by the secretary of state, as appropriate, including any date set by the commission to take action on the complaint, and any other necessary documents, shall be provided by the commission to the parties in the complaint by service at the address set forth in the complaint.

(C) Subsequent notice.

Notice by the commission, subsequent to initial filing and service of the complaint, shall be by electronic mail or regular U.S. mail, postage pre-paid.

(D) Notice of disposition.

Notice of disposition or adjudication of a matter, or any part thereof, by the commission shall be served upon the party adversely affected by any method permitted pursuant to section 119.05 of the Revised Code. Any appeals shall be made based on the date of receipt by the affected party.
