



## Ohio Administrative Code

### Rule 122:15-3-12 Quarterly expenditure report.

Effective: [October 9, 2020](#)

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(A) Each state agency will file a "Quarterly Expenditure Report" (Report) with the Ohio department of administrative services, equal opportunity division (DAS/EOD) or DAS/EOD will acquire a report where possible through existing state accounting systems by October fifteenth, January fifteenth, April fifteenth, and July fifteenth of each fiscal year, summarizing the state agency's procurement activities with MBE, EDGE, and/or WBE-certified businesses for the prior quarter, on a form and in the manner designated by DAS/EOD, including the following:

The name of the MBE, EDGE, and/or WBE-certified businesses that the state agency entered into a contract with or expended funds with during the last ninety days and by the procurement categories designated by DAS/EOD.

(B) The coordinator will notify each state agency that has not submitted a report pursuant to paragraph (A) of this rule.

(1) After notification, the state agency has thirty days to submit the report to DAS/EOD.

(2) A state agency's failure to submit a report in a timely manner may trigger a notification from the coordinator to the director of the Ohio department of administrative services and the governor.

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