



Ohio Administrative Code

Rule 123-1-04 Guidelines for state agency vehicle acquisition and use policies.

Effective: July 10, 1980

(A) Each state agency shall have a written vehicle policy which shall be approved by the department of administrative services and the office of budget and management. A copy of the policy shall be forwarded to the director of administrative services.

(B) The appointing authority of each state agency is responsible for the operation and implementation of its agency's policy.

(C) All vehicle purchases and rental agreements shall be approved by the office of budget and management. Submission of all such documents to office of budget and management shall be accompanied by a statement explaining the need for the purchase or rental.

(D) Each vehicle shall have a map and listing of department of transportation emergency assistance locations.
