



Ohio Administrative Code

Rule 123-5-06 Employees.

Effective: September 27, 1997

(A) Executive director. The executive director shall serve at the pleasure of the authority and may be discharged without cause. The executive director shall be responsible for all day-to-day administrative duties of the authority, but may not bind the authority in contract without the express authorization of the authority. Approval by the authority of its annual budget shall be deemed express authorization to the executive director to enter into all contracts necessary thereunder. The executive director may approve change orders, not in excess of fifty thousand dollars, to contracts for the authority without additional authorization from the authority. The executive director shall perform such other duties as the authority may, from time to time, authorize.

(B) Assistant executive directors. Assistant executive directors shall serve at the pleasure of the authority and may be discharged without cause. Assistant executive directors shall perform such duties as the authority or the executive director may, from time to time, authorize. In the event the authority has not appointed an executive director or the executive director is incapacitated or otherwise unavailable, an assistant executive director may take any action which the executive director is authorized to take.

(C) Employees. All other employees shall serve at the pleasure of the executive director and may be discharged without cause, and shall perform such duties as the authority, the executive director or the assistant executive directors may, from time to time, authorize.

(D) Employee handbook. The executive director shall prepare an employee handbook which shall describe the authority's employment policies; provided that the employee handbook shall not be construed as an employment contract, nor shall anything therein be deemed to provide an expectancy of continued employment. The executive director may revise the employee handbook, from time to time.