



## Ohio Administrative Code

### Rule 123:7-1-04 Definitions.

Effective: April 13, 1984

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- (A) "Designated area" - means a facility location to be determined by the facility administrator.
- (B) "Designated parking lot" - means an area to be determined by the facility administrator where employees and/or visitors park motor vehicles.
- (C) "Organization" - means a body of persons established for a specific purpose.
- (D) "Facility" - means any work or non-work areas comprising one worksite which is governed by and under the control of a state agency, department, board or commission.
- (E) "Facility administrator" - means persons designated by an appointing authority to be contacted regarding solicitation or distribution activities conducted at any facility under the jurisdiction of the appointing authority.
- (F) "Non-employee" - means any person not employed at the facility where solicitation is conducted, or any person not in an active work status.
- (G) "Non-work area" - means areas to be determined by the facility administrator, and generally includes lobbies, cafeterias, public areas or designated parking lots.
- (H) "Non-working time" - means approved leaves, lunch periods, and before and after scheduled working hours.
- (I) "Solicitation" - means any activity conducted for the purpose of advertising, promoting, or selling any product or service, or encouraging membership in any group, association or organization.
- (J) "Work area" - means areas to be determined by the facility administrator, and generally includes offices, work stations, conference rooms and corridors leading directly thereto which are used as an



integral part of performing work and any area where the employee performs his/her official duties. In agencies where services are being delivered to the public, the entire public area is considered a work area. In hospitals, generally patient-care areas and areas where visitors have access and patient care is involved are work areas.

(K) "Working time" - means that time when an employee's duties require that he or she be engaged in work tasks, but does not include an employee's own time, such as meal periods, vacations, time before or after a shift.