



Ohio Administrative Code Rule 129-2-03 Officers of sinking fund.

Effective: December 17, 1994

(A) The auditor shall serve as president and the secretary of state shall serve as secretary of the sinking fund.

(B) The president shall preside at all meetings of the sinking fund; decide all questions or order; and perform all duties conferred upon such officer by law, and such other duties as the sinking fund may from time to time prescribe or authorize. If the president is absent from a meeting, the members present shall select one of the members as president pro tempore for that meeting.

(C) The secretary shall keep minutes of all meetings of the sinking fund; be the custodian of, and shall provide facilities in his official office for the custody of all records, books, deeds, contracts, documents and papers of the sinking fund; give notice of all meetings of the sinking fund and any of its committees, including notice required by sinking fund rules adopted pursuant to section 121.22 of the Revised Code; and perform all duties conferred upon such officer by law, and such other duties as the sinking fund may from time to time prescribe or authorize. If the secretary is absent from a meeting, the members present shall select one of the members to act as secretary of the meeting.
