AUTHENTICATED,
OHIO LEGISLATIVE SERVICE
COMMISSION
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Ohio Administrative Code

Rule 1301:11-3-08 Criminal records checks.

Effective: November 12, 2026

(A) Within ten days after the date of filing an application for registration, licensure, or certification, an applicant shall submit fingerprints to the Ohio bureau of criminal investigation [BCI] using a method authorized by BCI for a criminal records check pursuant to division (A)(1)(b) of section 4763.05 of the Revised Code. BCI submits the results to the division of real estate and professional licensing. The applicant shall pay any required fee for the criminal records check and direct that the results be transmitted to the division of real estate and professional licensing.

(B) Failure to timely comply with the superintendent's request may constitute just cause for the superintendent to close the applicant's file and impose a forfeiture of any application fee.