



## Ohio Administrative Code

### Rule 1301:11-7-01 Continuing education requirement.

Effective: September 8, 2025

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(A) A state registered, licensed or certified real estate appraiser shall submit to the division of real estate, on a form prescribed by the superintendent, such information as the superintendent or appraiser board may require concerning continuing education instruction completed by the individual.

(B) At least once in every succeeding two year education cycle, seven hours of continuing education shall be in the national uniform standards of professional appraisal practice course, or its equivalent. Equivalency shall be determined through the appraisal qualifications board course approval program or by an alternate method established by the appraisal qualifications board (AQB).

For the first education cycle concluding on or after January 1, 2027, a state registered, licensed, or certified real estate appraiser must provide proof of completion of a seven hour course in valuation bias and fair housing laws and regulations, and at least once in every succeeding two year education cycle thereafter, must provide proof of completion of at least a four hour course in valuation bias and fair housing laws and regulations.

An appraiser who completed the eight hour valuation bias and fair housing laws and regulations course as part of the qualifying education requirements established in rules 1301:11-3-03 and 1301:11-4-02 satisfies the seven hour course requirement in this paragraph and must provide proof of completion of at least a four hour course in valuation bias and fair housing laws and regulations at least once in every succeeding two year education cycle thereafter.

(C) The requirements of this rule must be satisfied through distance education as defined in paragraph (A) of rule 1301:11-7-03 of the Administrative Code or through classroom hours of instruction. For this rule, "classroom hour" applies to instruction in a classroom setting or in a distance education setting.

(D) An asynchronous distance education course is acceptable to meet class hour requirements if:



(1) The course provides interaction. Interaction is a reciprocal environment where the student has verbal or written communication with the instructor; and

(2) The course content is approved by: the course approval program through the AQB; the superintendent or the real estate appraiser board; or an accredited college, community college or university that offers distance education programs and is approved or accredited by the commission on colleges, a regional or national accreditation association or by an accrediting agency that is recognized by the U.S. secretary of education. Non-academic credit college courses provided by a college must be approved by the AQB; and

(3) The course delivery mechanism approval is obtained from one or more of the following sources:

(a) The AQB;

(b) AQB approved organizations providing approval of course design and delivery, including but not limited to, the appraisal foundation or other independent approved entity;

(c) A college or university that qualifies in paragraph (D)(2) of this rule that awards academic credit for the distance education course; or

(d) A qualifying college or university for content approval with a distance education delivery program that approves the course design and delivery that incorporates the interactivity.

(E) Continuing education instruction obtained in excess of fourteen classroom hours during the one year interval may not be used to meet the requirements for any future reporting period.

(F) No state registered, licensed, or certified real estate appraiser shall receive credit for more than eight classroom hours of continuing education instruction in any one calendar day unless the continuing education instruction is distance education as defined in paragraph (A) of rule 1301:11-7-03 of the Administrative Code. Credit towards the continuing education hour requirements may be granted only where the length of the class is at least two hours.



(G) Aside from complying with the seven hour national uniform standards of professional appraisal practice course, or its equivalent, a state registered, licensed, or certified real estate appraiser may not receive credit for duplicate hours of continuing education completed during the term of the certificate or license being renewed.

(H) Except as provided in this paragraph, courses completed prior to being approved by the superintendent do not qualify for continuing education credit. State registered, licensed or certified real estate appraisers may receive credit for a course that has not been previously approved by the board, only when the state registered, licensed, or certified real estate appraiser:

(1) Submits the course for credit within the same continuing education reporting period in which the course was taken;

(2) Submits proof the course is approved by a state appraiser regulatory agency or the appraiser qualifications board of the appraisal foundation if the course was completed through classroom hours of instruction or submits proof the course satisfies the requirements found in paragraph (D) of this rule if the course is offered in a distance education setting; and

(3) Submits an education compliance form, the course syllabus, course attendance certificate and a non-refundable twenty-five dollar course approval application fee.

(I) Any state registered, licensed or certified real estate appraisers returning from active military duty may be placed in active status for a period up to ninety days pending the completion of all applications and continuing education requirements.

(J) Any state registered, licensed or certified real estate appraisers impacted by a state or federally declared disaster that occurs within ninety days prior to the end of the continuing education cycle may remain in active status for a period of up to ninety days after the end of the continuing education cycle, pending the completion of all applications and continuing education requirements.