



Ohio Administrative Code

Rule 1301:18-4-12 Transfer Manifests for Test Samples.

Effective: [October 9, 2025](#)

Prior to a test sample collector transporting a test sample to a testing laboratory, the originating licensee shall prepare a transfer manifest utilizing the state inventory tracking system. Each transfer manifest shall include the following for each transfer:

- (A) The names and facility addresses of the originating licensee and recipient testing laboratory;
- (B) The time of departure and estimated time of arrival;
- (C) Within each transfer the following information for each individual package:
 - (1) A description of each individual test sample that is part of the transport;
 - (2) The total number of individual test samples;
 - (3) The unique identifying number generated within the state inventory tracking system associated with the test sample;
 - (4) The units of measure as reported within the state inventory tracking system as follows:
 - (a) The net weight of the cannabis contained within the test sample; or
 - (b) The quantity of units contained within the test sample.
 - (5) The unique identifying number generated within the state inventory tracking system associated with the transfer manifest;
 - (6) The names of the registered employees transporting the cannabis and their respective badge certificate number as provided by rule 1301:18-3-09 of the Administrative Code;



- (7) The license plate number and vehicle type that will transport the shipment; and
 - (8) The specific delivery route, which includes street names and distances.
- (D) Prior to the delivery, each licensee is to provide a copy of the transfer manifest to the test sample collector and the division of cannabis control, via the state inventory tracking system.