



Ohio Administrative Code

Rule 1301:18-8-06 Dispensary Inventory Control and Storage.

Effective: [October 9, 2025](#)

(A) Each dispensary shall establish, maintain, and comply with written policies and procedures for the receipt, storage, tracking, and distribution of cannabis, cannabis paraphernalia, and other inventory at the licensed premises. The dispensary's inventory control policies and procedures shall mitigate the risk of theft, loss, and diversion and ensure the following:

(1) Before accepting a delivery of cannabis, a responsible party must inspect and ensure the delivery:

(a) Meets all relevant packaging and labeling requirements; and

(b) The contents within the shipment conform with all representations outlined in the transfer manifest from the originating entity.

(c) In the event the shipment fails to meet the requirements outlined under paragraph (A)(1) of this rule, the dispensary shall:

(i) Refuse to accept the non-conforming batch or lot;

(ii) Return the batch or lot to the originating entity; and

(iii) Within forty-eight hours of discovery, notify the division in writing.

(2) All information related to the cannabis maintained at the licensed premises is accurately and contemporaneously recorded in the state inventory tracking system from the time of receipt until distribution or disposal.

(3) All inventory is stored in a secure, limited access storage area that meets the requirements of rule 1301:18-8-05 of the Administrative Code and accessible only by registered employees.



- (4) Documentation of each sale of cannabis in the state inventory tracking system.
- (5) Ongoing regular, comprehensive inventories of all cannabis at the licensed premises and in compliance with this rule.
 - (a) Upon discovery, each dispensary shall notify the division in writing of any discrepancies and submit a written plan of corrective action prior to making any adjustments to the state inventory tracking system.
 - (b) A dispensary responsible party shall oversee a weekly inventory to ensure the physical inventory matches the information documented in the dispensary's internal inventory system and state inventory tracking system. The weekly is to include the following:
 - (i) The date of the inventory;
 - (ii) The amount of cannabis maintained at the licensed premises;
 - (iii) The amount of cannabis sold since the previous weekly inventory, and include the following:
 - (a) The date of sale;
 - (b) The license number and name of the licensed entity to which the cannabis was sold; and
 - (c) The batch or lot number, registered product name, and quantity of cannabis sold.
 - (iv) The date, quantity, and method of disposal of cannabis, if applicable;
 - (v) A summary of the inventory findings; and
 - (vi) The name, signature, and title of the employees who conducted the inventory and oversaw the inventory.
 - (c) A registered responsible party shall conduct an annual inventory and do the following:



- (i) Create an annual inventory report generated by the state inventory tracking system; and
 - (ii) Conduct a full, comprehensive, manual inventory of the cannabis at the licensed premises and compare the findings to the annual inventory report.
- (6) Prior to any transfer of cannabis, a responsible party must inspect and acknowledge that the delivery meets relevant packaging and labeling requirements outlined under rule 1301:18-4-20 of the Administrative Code.
- (a) If the dispensary intends to transfer cannabis that is mislabeled, defective, damaged, or adulterated, the dispensary must provide written notification in a form and manner prescribed by the division prior to initiating the transfer.
- (7) In accordance with rule 1301:18-3-16 of the Administrative Code, prior to any transfer, sale, or distribution to another licensed entity, the licensee prepares a transfer manifest utilizing the state inventory tracking system for each transfer; and
- (8) Any and all information the division determines necessary for maintaining and tracking cannabis is documented and submitted into the state inventory tracking system.
- (9) All inventories, procedures, and other documents required by this rule are maintained on the premises and pursuant to rule 1301:18-3-14 of the Administrative Code and available for immediate review and duplication upon the division's request.