



## Ohio Administrative Code Rule 173-1-03 Public meetings.

Effective: February 10, 2019

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(A) Any person may learn the time and place of any and all regularly scheduled public meetings held by the Ohio department of aging (ODA) by:

- (1) Viewing the notice on <https://aging.ohio.gov/>.
- (2) Emailing such request to [publicmeetingnotices@age.ohio.gov](mailto:publicmeetingnotices@age.ohio.gov).
- (3) Contacting ODA by telephone (1-800-266-4346 or 1-614-466-5500).

(B) In the event of a special meeting not of an emergency nature, notice shall be given no later than twenty-four hours prior to the time of the special meeting.

(C) In the event of a special meeting of an emergency nature requiring immediate, official action, notice shall be given as soon as reasonably possible.

(D) ODA shall maintain a list of all persons who have requested, in writing, notice of all public meetings at which specific subject matters designated by such persons are scheduled to be discussed. No later than ten days prior to each regular meeting, ODA shall send notice by electronic mail to such persons.

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