



Ohio Administrative Code

Rule 173-14-10 Deployment and certification exams.

Effective: November 10, 2025

(A) Deployment and certification exams: The SLTCO shall develop deployment and certification exams that are fair and that test candidates on content received through the training under rule 173-14-05 of the Administrative Code. Any time curriculum is modified, and at least once per year to the extent practicable, the SLTCO shall validate the exams to ensure they are fair and test candidates on material provided through the training under rule 173-14-05 of the Administrative Code.

(B) Deployment exams: The SLTCO shall notify the candidate and the candidate's regional director in writing of the SLTCO's approval of deployment.

(C) Certification exams:

(1) The state office shall provide a review of the curriculum tested on the certification exam to candidates for certification as ombudsman specialists and ombudsman program directors before administering the certification exam if the state office trained the candidates and the candidates are eligible to take the certification exam.

(2) The regional programs shall proctor and score any exam given to candidates for associate certification. The state office shall proctor all exams given to candidates for specialist, program director certification, and associates affiliated with the state office.

(3) The SLTCO shall notify the candidate and, when appropriate, the regional program director, of the result. The SLTCO may provide a list of suggested continuing education topics or technical assistance to the candidate and, when appropriate, the regional program director. The regional programs may provide technical assistance to candidates.

(4) The SLTCO shall provide each candidate and the candidate's supervisor with an opportunity for a proctored review of the candidate's exam during the thirty-day review period after the SLTCO releases the candidate's results. After the thirty days, the SLTCO shall destroy the exam according to



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state record retention schedules.