



Ohio Administrative Code

Rule 3302-25-05 Four-year educational aide permit.

Effective: August 21, 2025

(A) The four-year educational aide permit may be issued upon the request and recommendation of the employing superintendent of a city, local, exempted village, or joint vocational school district, educational service center, or the governing authority of a chartered nonpublic school or community school provided that the applicant is deemed to be of good moral character and that the hiring authority assures that the applicant meets the following requirements:

(1) The applicant is a graduate of an approved high school or has a statement of high school equivalence in accordance with regulations prescribed by the Ohio department of education and workforce (education.ohio.gov);

(2) The applicant has successfully performed tasks assigned in accordance with a written job description while employed under a one-year educational aide permit, as verified by the hiring authority, and has the recommendation of the administrator of the employing school or district; and

(3) The applicant has participated in and benefited from in-service training, as verified by the hiring authority.

(B) The term "ESEA qualified" (elementary and secondary education act) may be added to the four-year educational aide permit for the individual who attains a qualifying score on an assessment for paraprofessionals specified by the department of education, or possesses an associate degree or higher from an accredited institution of higher education, or completes at least two years of coursework at an accredited institution of higher education (defined as forty-eight semester hours or seventy-two quarter hours).

(C) The four-year educational aide permit may be renewed upon the request and recommendation of an employing superintendent of a city, local, exempted village, or joint vocational school district, educational service center, or the governing authority of a chartered nonpublic school or community school provided that the applicant is deemed to be of good moral character and that the hiring



authority assures that the applicant meets the following requirements:

- (1) The applicant has successfully performed assigned tasks, as verified by the hiring authority; and
- (2) The applicant has participated in and benefited from in-service training, as verified by the hiring authority.