



## Ohio Administrative Code

### Rule 3304-2-58 College, Occupational, and Vocational Training.

Effective: April 19, 2021

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#### (A) Definitions

(1) "Four-year college" or "four-year university training" means a full-time or part-time academic training leading to a baccalaureate degree, a certificate, or other recognized educational credential approved by OOD. Such training may be provided by a four-year college or university or technical college.

(2) "Graduate college" or "graduate university training" means a full-time or part-time academic training leading to a degree recognized as beyond a baccalaureate degree, such as a master of science, master of arts, doctor of philosophy, or doctor of jurisprudence. Such training would be provided by a college or university.

(3) "Junior college training" or "community college training" means a full-time or part-time academic training above the secondary school level leading to an associate's degree, a certificate, or other recognized educational credential approved by OOD. Such two-year training may be provided by a community college, junior college, or technical college.

(4) "Occupational training" or "vocational training" or "job skill training" means training provided by a community college, vocational, trade or technical school, or business that prepares students for gainful employment in a recognized occupation, not leading to an academic degree. This would include selected courses or programs of study at a community college, four-year college or university, technical college or proprietary school, or training program.

(B) For the purposes of this rule, training includes graduate college or graduate university training; four-year college or four-year university training; junior college or community college training; occupational training or vocational training. The requirements of paragraphs (C) to (I) of this rule shall be satisfied prior to OOD purchasing any training. Services provided pursuant to rule 3304-2-52 of the Administrative Code and the vocational rehabilitation fee schedule are not subject to these



requirements.

(C) OOD supports the cost of college, occupational, or vocational training programs only when the training is required for the individual to reach the employment outcome as identified on the approved individualized plan for employment.

(D) OOD may provide college, occupational, or vocational training supplies and equipment when required by the college, occupational, or vocational training program, or when needed by the individual with a disability to overcome limitations imposed by a disability. All monies received from a refund or sale of training supplies or equipment shall be returned to OOD.

(E) The determination of least cost for the purpose of college, occupational, or vocational training shall include consideration of an appropriate Ohio junior college or community college educational institution in accordance with rule 3304-2-52 of the Administrative Code, if the coursework needed is offered at a junior or community college and can meet the individual with a disability's vocational rehabilitation needs.

(F) Educational expenses for college, occupational, or vocational training programs that are eligible for federal financial aid shall be authorized based on financial need.

(1) The individual with a disability shall apply for financial aid by completing and submitting the free application for federal student aid (FAFSA) when the school participates in federal student aid programs.

(2) The individual with a disability shall submit a copy of the student aid report (SAR) to OOD for each academic year for which OOD is authorizing for college, occupational, or vocational training. The expected family contribution (EFC) listed on the SAR shall be used in calculating OOD's potential financial contribution.

(3) Individuals with a disability who receive supplemental security income (SSI) or social security disability insurance (SSDI), are excluded from the financial needs requirements in paragraph (F)(2) of this rule for college, occupational, or vocational training programs.



(4) The OOD contribution to college, occupational, or vocational training program expenses shall be computed by subtracting the following from the cost of educational expenses: the combined total of all grant monies, comparable benefits, and the EFC to be paid by the individual with a disability. Scholarships and other awards based on merit, may be used by the individual with a disability to meet the EFC. The individual with a disability shall disclose to OOD all known scholarships and other awards based on merit prior to OOD's contribution determination. OOD's contribution to educational expenses shall be reduced by the amount of scholarships and other awards based on merit that exceed the EFC. OOD and the individual shall engage in maximum efforts to secure grant assistance in whole or in part from other sources to pay for that training.

(G) To continue receiving OOD support, an individual with a disability shall demonstrate satisfactory progress in the training program.

(1) Students attending college, occupational, or vocational training programs participating in the federal financial aid program shall maintain satisfactory progress as required by paragraph (H) of this rule. Students shall have a maximum of eighteen consecutive months to complete each academic year of college training as defined by the degree program. Part-time attendance may be granted in extreme circumstances when there is a disability related need or a lack of course availability. For part-time attendance, an individual shall have a maximum of twenty-four months to complete each academic year of college training as defined by the degree program and maintain FAFSA/financial aid eligibility.

(2) Students in any other training program shall maintain satisfactory progress and minimum grade standard as established by the training program.

(H) To continue receiving OOD support, an individual with a disability attending a junior college, or community college training, or a four-year college, or four-year university training program shall maintain a cumulative grade point average of 2.0 or higher and the minimum grade requirements for successful completion of the academic program. For a graduate college or graduate university training program, the grade standard shall be the school's grade requirement for graduation.

(I) An individual with a disability shall make payment to OOD for any refund received for tuition, training fees or supplies for which OOD has paid.



AUTHENTICATED,  
OHIO LEGISLATIVE SERVICE  
COMMISSION  
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(J) This rule is designed to implement the Workforce Innovation and Opportunity Act, 29 U.S.C. 32, and resulting regulations.