



Ohio Administrative Code Rule 3304-4-04 Disciplinary infractions.

Effective: June 10, 2022

(A) An applicant or participant shall be suspended or removed from the program for the following disciplinary infractions:

- (1) A determination by the Ohio department of taxation, the bureau of workers' compensation, the Ohio department of job and family services, or the internal revenue service of non-payment of employer taxes required by federal/state law;
- (2) Failure to pay a personal care assistant for all services billed to OOD and/or failure to pay a personal care assistant within two weeks after receipt of reimbursement from OOD;
- (3) Paying an assistant for services not rendered;
- (4) Using any program funds as personal income;
- (5) Falsifying information submitted to OOD or to the local community rehabilitation program including, but not limited to, reimbursement billings, employment, job seeking, or training information, assistant time, and payroll records;
- (6) Misrepresenting the need for program funds to OOD or to the local community rehabilitation program during application or any other time thereafter;
- (7) Not responding within a designated time frame to a request for information or for a home visit by a local community rehabilitation program and/or OOD;
- (8) Failure to report permanent change of residency;
- (9) Violation of any requirement contained in Chapter 3304-4 of the Administrative Code;



(10) Failure to complete the annual review within the specified time frames; and.

(11) More than one written notice from the PCA over the course of the PCA case for any of the above disciplinary infractions, or other suspicious activity.

(B) The applicant or participant shall be notified in writing of any decision to suspend or remove the person from the PCA.