



Ohio Administrative Code Rule 3332-1-24 Graduation and placement.

Effective: September 3, 2024

(A) All schools registered with the state board of career colleges and schools shall assist students with job placement after graduation. Placement assistance must include elements which exceed steps that the student could initiate on his/her own.

(B) Each school shall submit evidence which demonstrates that it has an acceptable record of graduation rates and job placement rates for each program.

(1) The board will calculate average job placement and graduation rates annually for each program type based upon information collected from school reports.

(2) A school with graduation or placement rates that are one or more standard deviations below the average may be required to submit an explanation for the deviation and a plan for improvement. The board may accept the school's explanation or the board may take other disciplinary action against the school pursuant to the provisions of section 3332.09 of the Revised Code.

(3) Schools with cohorts in any program of less than twenty students during a reporting year may be required to report data from multiple cohort years.

(C) Schools that are accredited by an accrediting agency recognized by the US department of education may report annual job placement and graduation rates using formulas and definitions required by the school's accrediting agency or the school may use the formulas contained in paragraphs (D) and (E) of this rule.

(D) The formula for calculating job placement rates for each program is based on total number of graduates who found gainful employment divided by total number of graduates available for placement.

(1) All graduates will be considered as available for placement except those graduates that the school



can document are unable to work or who are not seeking placement due to:

(a) Verified ongoing further education;

(b) Verified medical condition;

(c) Verified military service; or,

(d) Other valid documented reason approved by the board.

(2) A graduate will be considered gainfully employed if they have found employment in their field of study or have found employment in a related position.

(E) The formula for calculating graduation rates for each program is based upon the number of full-time students entering into a program in a particular year (cohort) who complete their program within one hundred fifty per cent of the normal time for completion. The graduation rate for part-time students shall be conducted via similar methodology.

(F) Each school is required to verify the accuracy of its job placement and graduation rates at anytime when requested by the board or its designees.