



## Ohio Administrative Code Rule 3333-1-65.12 Course eligibility.

Effective: February 15, 2018

---

(A) This rule applies only to college courses taken under the option prescribed in division (B) of section 3365.06 of the Revised Code.

(B) As used in this rule:

(1) Transferable course means any course that is an approved Ohio transfer module (OTM), transfer assurance guide (TAG), or career-technical assurance guide (CTAG) course, or a course at a private institution of higher education that is equivalent to such a course based on the private institutions representation of the course.

(2) Technical certificate course means a course that is part of the organized program of study for a technical certificate that is offered by a public institution of higher education and has been designated by the chancellor of higher education as leading to an occupation or special employment opportunity.

(3) Level I course means a college course that is any of the following:

(a) A transferable course;

(b) A course in computer science, information technology, anatomy, physiology, or foreign language, including American sign language, that is not eligible to be a transferable course;

(c) A technical certificate course;

(d) A course included in a model pathway developed under section 3365.13 of the Revised Code that a student participating in the college credit plus program elects to pursue;

(e) A course designed to teach study skills and other skills for academic and career success to first-



year college students;

(f) An internship course;

(g) Another course approved by the chancellor under paragraph (H) of this rule.

(4) Level II course means a college course that is not a level I course.

(C) Student progression through program

(1) A student participating in the college credit plus program shall complete fifteen semester credit hours of level I courses that may be applied toward a certificate or degree prior to taking a level II course, except as follows:

(a) Upon successful completion of a level I course in a specific subject, a student may take a level II course in the same subject prior to completing the fifteen semester credit hours required by this paragraph.

(b) A student may take a level II course that has a level I course as a prerequisite if the student, in accordance with the course placement guidelines of the institution of higher education in which the student enrolls, has demonstrated by an assessment or other means that the student is academically prepared for the course.

(c) A student may count an advanced placement or international baccalaureate diploma course completed at the student's secondary school toward the fifteen semester credit hours of courses required by this paragraph with evidence that the student attained the required score on an examination covering the coursework. The required score shall be the passing score specified in the standards adopted under section 3333.163 of the Revised Code, in the case of an advanced placement course, or the score specified by the institution of higher education in which the student enrolls that the institution considers sufficient to award college credit for the course, in the case of an international baccalaureate diploma course.

(2) Upon successful completion of fifteen semester credit hours of courses under paragraph (C)(1) of



this rule, a student may enroll in a level II course that may be applied toward a certificate or degree.

(D) Non-allowable courses

(1) Except as provided in paragraph (D)(2) of this rule, no payment shall be made to an institution of higher education under section 3365.07 of the Revised Code for a student's enrollment in any of the following:

- (a) An applied course that involves one-on-one private instruction, including, but not limited to, instruction in instrumental music, voice, or art;
- (b) A course for which the fees, as defined in rule 3333-1-65 of the Administrative Code and reported in compliance with section 3345.39 of the Revised Code, exceed an amount established by the chancellor;
- (c) A study abroad course or similar course;
- (d) A physical education course;
- (e) A course that is graded on a pass/fail or satisfactory/unsatisfactory basis rather than using letter grades, except for an internship course. Paragraph (D)(1)(e) of this rule does not apply to a transferable course, as defined in this rule, that is graded on a pass/fail basis for all students enrolled in the course, including students not participating in the college credit plus program.
- (f) A remedial or non-college-level course, as prohibited by section 3365.02 of the Revised Code;
- (g) A sectarian course, as prohibited by section 3365.02 of the Revised Code.

(2) If a course described in paragraphs (D)(1)(a) to (D)(1)(e) of this rule is part of a predetermined pathway or required sequence of courses leading to a certificate or degree, an institution of higher education, on behalf of one or more students who are enrolled in the institution through the college credit plus program and have shown progress on that pathway or sequence of courses through their previous coursework, may request the chancellor to allow payment for the course under section



3365.07 of the Revised Code. The institution shall make the request at least six weeks prior to the first day of the term in which a student on whose behalf the request is made would take the course. Upon the request, the chancellor shall require the institution to submit documentation of the program of study for the certificate or degree and any other information determined relevant by the chancellor. Following review of the documentation, the chancellor shall approve or disapprove the course for payment. If the course is approved, the chancellor shall notify the department of education of the approval. Approval of the course for payment shall be valid for all future students showing progress on the applicable pathway or sequence of courses at the institution of higher education, unless the course is later found ineligible for payment under paragraph (G) of this rule.

(E) Student notifications

(1) Each institution of higher education participating in the college credit plus program shall prominently post on its website a list of level I courses in which students may enroll under the program.

(2) Each secondary school, upon receipt of a student's pre-term notice of admission pursuant to rule 3333-1-65.3 of the Administrative Code, shall verify that the student is enrolled in an appropriate level of course under paragraph (C) of this rule. If the student is not enrolled in an appropriate level of course, the secondary school shall notify the student and the student's parent that the student must either withdraw from the course prior to the institution of higher education's prescribed no-fault withdrawal date or pay all tuition, fees, and textbook costs for the course.

(3) Each secondary school shall include information about eligible college courses in the informational session and counseling services provided under section 3365.04 of the Revised Code. Each academic advisor at an institution of higher education shall include information about eligible college courses in the mandatory meeting with students required under rule 3333-1-65.3 of the Administrative Code.

(4) Each secondary school and institution of higher education in which the school's students are enrolled under the college credit plus program shall work in partnership to ensure that the notifications required by this paragraph are provided as prescribed and in a timely manner.



(F) A home school student participating in the college credit plus program shall be subject to this rule in the same manner as any other participating student, except that the parent of the home school student shall be responsible for verifying that the student is enrolled in an appropriate level of course under paragraph (C) of this rule and that the student is not enrolled in a non-allowable course under paragraph (D) of this rule.

(G) The chancellor may conduct an audit of the courses in which students participating in the college credit plus program are enrolled to ensure that the courses meet the requirements of this rule. The audit may include a review of the equivalency of courses offered by private institutions of higher education to courses approved as Ohio transfer module (OTM), transfer assurance guide (TAG), or career-technical assurance guide (CTAG) courses. If the chancellor finds that any course in which a student was enrolled and for which payment to an institution of higher education was made under section 3365.07 of the Revised Code did not meet the requirements of this rule, the chancellor shall notify the institution that the course is ineligible for payment and the following shall apply:

(1) If the course is ineligible for payment under paragraph (D)(1) of this rule, the institution shall repay the amount received for the students enrollment in the course to the department of education for reconciliation as appropriate.

(2) If the course is ineligible for payment under any part of this rule other than paragraph (D)(1) of this rule, the institution shall not be required to repay the amount received for the students enrollment in the course prior to the date of the chancellors notice. However, if any other student for whom the course is ineligible enrolls in the course after the date of the chancellors notice and the institution receives a payment for that students enrollment in the course, the institution shall repay the amount received to the department of education for reconciliation as appropriate.

(3) Any student who successfully completed a course found to be ineligible shall be allowed to keep all high school and college credit awarded for the course.

(H) The chancellor annually may approve additional courses as level I courses if the chancellor determines that students participating in the college credit plus program would benefit from having access to those courses as level I courses. Any such approval shall take effect at the start of the



following academic year.

(I) This rule shall take effect with the summer term of the 2018-2019 academic year.