



Ohio Administrative Code

Rule 3333-1-65.4 Delivery methods by the institution of higher education for courses under the college credit plus program.

Effective: May 10, 2021

In addition to the traditional on-campus instruction offered by an institution of higher education for college level courses, under the college credit plus program an institution may do all of the following:

(A) Provide instruction in college level courses in the secondary school with a secondary teacher if the following are met:

(1) The teacher meets the qualification requirements to be the instructor that are set forth in the guidelines established by the chancellor of the Ohio department of higher education, which are available at ohiohighered.org;

(2) The college credit plus course offered in the secondary school shall follow the same course syllabus and learning outcomes, use the same text book and materials and assessments as the college course delivered on the campus;

(3) The institution of higher education provides all secondary teachers who are teaching at least one college credit plus course with at least one three-hour professional development session per academic year.

The institution of higher education may determine the format and delivery mechanism for each professional development session it provides. If the participating institution provides secondary teachers with professional development using technology, then there must be a manner in place to track secondary teachers participation and elicit teachers feedback, and for the institution to respond to teachers questions;

(4) The institution conducts at least one full-period classroom observation of each college credit plus course taught by each secondary teacher. The observation will occur during the first academic year that the secondary teacher instructs the college course, and then each academic year thereafter. The institution may determine its own classroom observation format and whether the observation is on-



site at the location of the classroom, partially on-site or uses technology provided the following are met:

- (a) The chief academic officer of the institution approves the classroom observation content expert and format;
- (b) The higher education observer provides the secondary instructor with any feedback supporting the quality of the college-level course;
- (c) The secondary school building administrator is notified at least twenty-four-hours in advance of when each observation is expected to occur; and
- (d) If multiple sections of the same course are taught by the same instructor in the same or different secondary buildings, then only one observation is required. If multiple sections of the same course are taught by different instructors in the same or different secondary buildings, then each instructor must be observed in accordance with this rule.

(B) Provide on-line instruction in college level courses if all of the following are met:

- (1) The faculty member, who is instructing the course, meets the qualification requirements of the chancellor;
- (2) Each individual identified as the faculty member for an on-line course offered by an institution under the college credit plus program, shall do the following activities for the on-line course:
 - (a) Utilize course content and materials developed by higher education faculty;
 - (b) Provide course instruction;
 - (c) Develop course assessments;
 - (d) Develop course grading criteria; and



(e) Assign the students final grades.

(3) The faculty member instructing the course must be accessible to students and establish a mechanism for students to pose questions and interact with the faculty member in regards to course content and materials;

(4) The faculty member instructing the course may delegate tasks associated with the facilitation of the on-line course to an individual who has been approved by the chief academic officer in accordance with the postsecondary institutions policies, except that the activities listed in paragraph (B)(2) of this rule may not be delegated by the faculty member;

If tasks associated with facilitation of the on-line course are delegated to another individual, then the faculty member and the individual approved to provide facilitation shall interact regularly with regard to the manner and approach for implementing the facilitated activities.

Under no circumstances may facilitation be construed as responsibility for the course; the faculty member maintains responsibility for course instruction and student learning; and

(5) Each college credit plus course offered on-line must be included in the colleges course catalogue.