



## Ohio Administrative Code Rule 3335-5-47.3 Rules committee.

Effective: October 11, 2023

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(A) Membership. The rules committee shall consist of eleven members.

(1) Six faculty senators appointed by the executive committee of the faculty council.

(2) Three students.

(a) One graduate student.

(b) One professional student.

(c) One undergraduate student.

(3) One staff senator, appointed by the university staff advisory committee.

(4) The secretary of the university senate.

(5) Three non-voting, ex-officio members.

(a) Executive vice president and provost, or designee.

(b) Senior vice president and general counsel, or designee.

(c) Recording secretary of the university senate.

(B) Terms of service.

(1) Faculty members shall serve three-year terms.



(2) Staff members shall serve two-year terms.

(3) Student members shall serve one-year terms.

(4) Members shall be senators during the first year of their term but may continue to serve on the rules committee after their senate term concludes.

(5) Members who are senators are eligible for immediate reelection or reappointment to a second term. Following that they are ineligible for reelection or reappointment until one full year has elapsed.

(6) The chair shall be a faculty member and may not serve as chair for more than three successive years.

(C) Duties and responsibilities.

(1) Be responsible, in cooperation with the secretary of the university senate, for the monitoring of the "Rules of the University Faculty" and of all statutes and bylaws pertaining to the senate.

(2) Ensure that all published rules and bylaws within the senate's purview are up to date, and recommend their republication at such intervals as may be desirable.

(3) Make recommendations for the revision of the procedural rules of the senate.

(4) Before senate action, the committee shall receive all proposed new rules and changes in existing rules. It shall review them and recommend such editorial or other changes it deems necessary to avoid conflict with other rules, to enhance clarity and precision, and to avoid ambiguity.

(5) Initiate rules or changes in existing rules and recommend them to the steering committee for scheduling for senate action.

(6) The secretary of the university senate in agreement with the rules committee may make non-substantive corrections in diction and grammar, and is authorized to correct names of offices,



officers, units, credentials or constituents in the bylaws and in the rules without deliberation by the university senate nor by the board of trustees.

(D) Organization.

As a standing committee of the senate, this committee is also governed by the provisions of rule 3335-5-46 of the Administrative Code.