



Ohio Administrative Code

Rule 3337-2-02 Banning.

Effective: December 3, 2024

(A) Overview

This policy identifies circumstances that may preclude a person's continued presence on property owned, leased, or operated by Ohio university("university property"). Additionally, this policy establishes processes to be used for a person's immediate removal from university property, and/or forbidding their return for a specified period of time. Such processes need not be followed in cases of persons prohibited from entering university property pursuant to criminal or civil sanction of a court of law.

(B) Forbidden contact

Visitors assume an obligation to conduct themselves in a manner compatible with Ohio university's function as an educational institution. Therefore, any person who engages in behavior that is disruptive, threatening, jeopardizes the health and safety of others, or violates a written university policy or established code of conduct, can be removed from and/or denied access to university property.

(C) Removal from university property

The rules and procedures outlined below are to be followed when a person is immediately removed from university property.

(1) Employees authorized to remove a person from university property

The following university officials, and their designees, are authorized to remove a person from university property:

(a) President of Ohio university



- (b) Executive vice president and provost of Ohio university
 - (c) Ohio university police officers
 - (d) Vice president for finance and administration
 - (e) Vice president for student affairs
 - (f) General counsel
 - (g) Regional campus deans (for regional campuses)
 - (h) Extension campus deans (for extension campuses)
- (2) Procedure to follow when a person is removed
- (a) Some element of forbidden conduct, as described above, must be observed by or reported to a university employee.
 - (b) The appropriate Ohio university employee will verbally instruct the person to leave university property.
 - (c) If the person does not voluntarily comply, call the proper police department for assistance.
 - (d) If the observed or reported forbidden conduct merits banning the person from university property, follow the process outlined below.
- (D) Banning from university property

The rules and procedures outlined below are to be followed when forbidding a person from entering university property for a specific period of time, including indefinitely. This section does not apply to Ohio university's current students or employees, for whom existing applicable disciplinary



procedures will be used to address incidents of alleged misbehavior.

(1) Officials authorized to ban a person from university property

The following university officials are authorized to forbid a person from entering university property:

- (a) President of Ohio university
- (b) Executive vice president and provost of Ohio university
- (c) Ohio university police officers
- (d) Vice president for finance and administration
- (e) Vice president for student affairs
- (f) General counsel
- (g) Regional campus deans (for regional campuses)
- (h) Extension campus deans (for extension campuses)

(2) Procedure to follow when a person is banned:

- (a) A verbal notice may be given when needed and appropriate
- (b) A written notice will be, when practical, mailed to the person, or delivered in person, by the university official initiating the action, directly or after a verbal notice.

(3) Written notice

A copy of all notices issued pursuant to this policy will be forwarded to the Ohio university police



department and the office of legal affairs. The written notice will include the following:

- (a) Name and last known address of the person being banned.
- (b) Specification of the alleged unacceptable behavior.
- (c) Location(s) the individual is prohibited from entering.
- (d) Notification that the ban is effective until the given expiration date, and that the person is subject to arrest for trespassing during such period of time.

Example wording:

"You are not to enter Ohio university property until such time has expired per the ban dates indicated on this notice, unless this notice is modified or rescinded in writing. You are subject to arrest and criminal prosecution for trespassing during the period of time you are banned.

- (e) The dates the ban is in effect.

(E) Reviewers

Proposed revisions of this policy should be reviewed by

- (1) Vice president for finance and administration
- (2) Ohio university chief of police
- (3) Provost's office
- (4) Vice president for student affairs
- (5) President for student affairs and dean of students



(6) Chief human resource officer

(7) Academic deans

(8) Regional campus deans

(9) Faculty senate

(10) Administrative senate

(11) Student senate

(12) Graduate student senate