



## Ohio Administrative Code

### Rule 3339-18-07 Shuttle services, charter services, and recreational vehicles.

Effective: October 18, 2019

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#### (A) Shuttle services

Defined services which provide regular, scheduled transportation between Miami universitys campus and off-campus locations (e.g., off-campus student apartments).

When and where shuttle services may pick up and discharge passengers only at identified and marked transit bus stops at the times/days approved upon registration. May not impede or block access of Butler county regional transit authority vehicles to transit stops.

Registration of shuttle services shuttle services must register with Miami university annually beginning July first of each year. To register, each shuttle service must provide an executed license agreement with Miami university which includes:

- (1) Proof of insurance with Miami university listed as an additional insured party
- (2) Route plan indicating the days and times of service, route, and stops
- (3) Point of contact during all hours of operation
- (4) Agreement that parking and transportation services will be notified as soon as practical about deviations from approved routes and times of operation
- (5) Additional services for special routes (e.g., football game shuttle) must be approved in at least ten days in advance by parking and transportation services
- (6) Monthly reports of ridership pickups at each stop.

Miami university reserves the right to request annual maintenance inspections, driver department of



transportation physical records, drug and alcohol testing program results, and records regarding compliance with rules for hours of service.

(B) Charter services

Defined services which provide intermittent, for-hire transportation between Miami university's campus and off-campus locations; includes school groups on board-owned buses, does not include taxi services or ride-sharing services (i.e., Uber, Lyft, etc.).

When and where charter services may pick up and discharge passengers Millett hall west parking lot or recreational sports center drop off loop. No unattended vehicles at those locations; active loading and unloading only. Charter vehicles may be parked in Chestnut fields, Ditmer parking lot or Millett hall west parking lot while waiting for pickup. Other locations only by prior arrangement with parking and transportation services.

Registration of charter services must register at least one business day in advance to ensure no conflict with intended drop off/pick up location by contacting parking and transportation services.

(C) Recreational vehicles (RVs)

RV camping defined overnight parking of recreational vehicles (RV), including trailers, for the purpose of providing a location for overnight lodging. This does not apply to recreational vehicles being used as a mode of transportation only.

RV parking defined temporary parking of recreational vehicles used only as transportation must have a valid parking permit and may take up no more parking spaces than required to park legally. Recreational vehicles used as transportation are subject to fees for each parking space or part thereof that is occupied. Recreational trailers detached from tow vehicles will be considered to be RV camping and may be removed at the owners expense.

(1) When and where RVs may park on campus

(a) RV camping will only be permitted for Miami university commencement ceremonies, home



football games (including those played off-site), spring showcase weekend, and spring sport alumni weekends. For home football games, spring showcase weekend, and spring sport alumni weekend RV section of Millett hall west parking lot only. For commencement ceremonies RV section of Millett hall west parking lot and Ditmer field parking lot (no hookups or services available). Registration for RV camping contact athletic ticket office for availability and payment. There are several local campgrounds and RV parks within fifteen miles of Miami university that can accommodate recreational vehicles with full hook ups.

(b) RV parking will only be permitted in the remote holding lots (Ditmer field, Chestnut fields, Millett hall west lot, Fryman gravel lot) and may not impede traffic flow.

(2) Duration of stay

(a) RV camping Maximum of forty-eight hours in advance of event, twenty-four hours after event concludes.

(b) RV parking Maximum of ten hours, no parking between the hours of two a.m. and six a.m.

Exceptions to this rule must be arranged no less than fifteen days in advance and may only be granted by the senior vice president for finance and business services or their designee.