



## Ohio Administrative Code

### Rule 3341-3-01 Graduate Academic Progress, Probation, and Dismissal.

Effective: June 24, 2026

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#### (A) Policy statement and purpose

This policy outlines expectations for satisfactory academic progress in graduate programs. It also establishes the conditions under which a student may be placed on academic probation or dismissed from a graduate program.

#### (B) Policy

##### (1) Academic progress requirements

To remain in good standing and eligible to complete a graduate degree or certificate, students must meet all the following requirements:

- (a) Maintain a minimum cumulative graduate grade point average (GPA) of 3.0 in their current graduate program.
- (b) Uphold academic and professional integrity standards established by their program.
- (c) Complete all non-course requirements, such as comprehensive and preliminary examinations, foreign language requirement, clinical or field experiences, thesis or dissertation milestones, or other program expectations, by established deadlines.
- (d) Have no current disciplinary sanctions based on policies within the student handbook or program specific handbook.

##### (2) Evaluating academic progress

The following grade-related rules apply when evaluating academic progress:

- (a) Although individual INC (incomplete) grades may be appropriate in some circumstances, more than one INC may indicate concerns regarding academic progress and thus will be considered in determining academic probation courses in which a D, F, or WF is earned cannot count toward degree or certificate requirements or minimum credit hours; however, these hours and grades are included in cumulative graduate GPA.
- (b) Although a U (unsatisfactory) grade does not affect cumulative graduate GPA, the presence of a U may indicate concerns regarding academic standing and will be considered when evaluating overall academic progress.



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- (c) If a course is repeated, each grade earned is used in GPA calculations, except as permitted through the graduate college grade replacement and fresh start for graduate students policies.

### (3) Academic status and evaluation

At the end of each term, after grades have been posted, the graduate college conducts reviews of graduate student records for graduate GPA and the presence of INC and U grades. Graduate programs and line colleges also review student progress and provide information to the graduate college regarding additional concerns such as professional behavior issues, inadequate progress toward milestones, or failure to meet program-specific requirements.

#### (a) When probation should occur

A student may be placed on academic probation when any of the following conditions occur:

- (i) The student does not maintain the standards of academic or professional integrity expected in their program or discipline.
- (ii) The student does not meet program expectations for academic progress, including failure to make progress toward required milestones or benchmarks.
- (iii) The student has more than one unresolved INC grade, which may indicate concerns regarding academic progress.
- (iv) The student has a cumulative graduate GPA below 3.0, a GPA below 3.0 in their current graduate program, or has received one or more grades of U in the current semester.

#### (b) Probation success plan

Students placed on probation are expected to work with their graduate program coordinator to develop a written success plan. The plan should:

- (i) Identify the outcomes required to resolve the academic difficulty.
- (ii) Be affirmed by both the student and the program coordinator, with signatures or documented electronic confirmation via BGSU email. Electronic confirmation must clearly indicate that both parties have reviewed and agreed to the success plan.



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(iii) Be finalized within one month of the probation notification.

If a student fails to work with the graduate program coordinator to develop a written success plan, or fails to affirm the content of the success plan within one month of receiving the probation notification, the graduate program coordinator may finalize the success plan without the student's input, or may refer the student to the graduate college for dismissal.

Students on probation are not eligible for new scholarship or assistantship contracts unless an exception is requested by the program and approved by the graduate dean designee. Programs may discontinue funding when a student is placed on probation.

(c) Evaluation

After one semester on probation, the program and the graduate college will jointly determine whether the student will:

- (i) Be returned to good standing;
- (ii) Continue probation with an updated written success plan;
- (iii) Be dismissed from the graduate program.

(d) Dismissal

A student may be dismissed when the program and the graduate college determine that the student has little or no likelihood of successfully completing the program, if the student fails to maintain standards of academic or professional integrity expected in their program or discipline, or when the student continues to fail to meet academic progress requirements despite being placed on probation with a success plan.

- (i) The decision to recommend dismissal is made jointly by the graduate program, after consultation with the graduate college.
- (ii) The graduate college will notify the student in writing, and the registrar will record the dismissal on the student's official academic record.

Under the academic charter, dismissal is defined as an administrative withdrawal from the university for a period of less than one year. After this period, the student may apply for readmission on the same basis as any student entering from another institution



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and is subject to all regulations in effect at the time of dismissal (e.g., "academic warning"). See Academic Charter Part B, Section G. 2. f.1.b of the Academic Charter for additional information.