



Ohio Administrative Code

Rule 3341-3-77 Graduate Admissions - Application Requirements.

Effective: March 27, 2026

(A) Policy statement and purpose

The policy describes the application requirements for graduate admissions.

(B) Policy

(1) Graduate program requirements

(a) All applicants

To be considered for admission to a graduate program (including degrees and certificates), applicants must meet the following minimum standards:

- (i) Possess a bachelor's degree from an accredited college/university or international equivalent.
- (ii) Demonstrate broad and thorough undergraduate preparation that indicates probable success in graduate study.
- (iii) Meet minimum GPA requirements as outlined in the graduate admissions - categories and grade point average (GPA) requirements policy, which details criteria for regular and conditional admission.

(b) Program - specific

Individual academic programs may set higher admission standards and/or may require materials. These may include:

- (i) Standardized test scores.
- (ii) Writing samples,
- (iii) Personal statements,
- (iv) Letters of recommendation,
- (v) Resume or curriculum vitae, and/or
- (vi) Other indicators of academic or professional preparation..

Prospective students should consult with the individual academic program for its specific admission criteria.

(2) Required application materials



3341-3-77

2

Applicants must submit the following via the online application portal:

- (a) Completed application for admission;
- (b) Non-refundable application fee for each application submitted;
- (c) Standardized university-approved tests of English as a foreign language or exceptions as defined in the graduate admissions - ESL requirements policy;
- (d) A list of all institutions where undergraduate or graduate credit was earned;
- (e) Unofficial transcripts:
 - (i) Are required from all institutions where an undergraduate degree was awarded excluding BGSU:

Individual academic programs and/or the graduate college may require submission of additional transcripts at any time during the application process;
 - (ii) Are required from all institutions where graduate credit was earned excluding BGSU.
- (f) Additional materials as required by the graduate program.

(3) Post-admission requirements

Upon admission, applicants must submit final official transcripts from every institution where a degree was earned. These transcripts must show the degree earned and conferral date, and must be received before the start of the admit term. Personal copies of transcripts are not acceptable. Transcripts "Issued to Student" are acceptable only if they are in a sealed envelope with the registrar's stamp. Failure to submit the required documents will result in a registration hold for any subsequent term of enrollment until the documents are received.

(4) Graduate guest requirements

A graduate guest student is someone who has earned a bachelor's degree and wishes to enroll in graduate- or undergraduate-level courses without pursuing another degree or certificate.

Applicants must submit:

- (a) A completed graduate guest application.



3341-3-77

3

(b) Unofficial transcript showing the highest degree earned.