



Ohio Administrative Code

Rule 3342-6-23 University policy regarding conflict of interest of university employees.

Effective: March 1, 2015

(A) University employment is a trust conferred by public authority for a public purpose. Such status forbids the employee from placing himself or herself in a position in which private interest conflicts with public duty.

(B) Such university employment must follow the provisions set forth in statutes of the state of Ohio, specifically as found in Chapter 102. of the Revised Code, "Public Officer-Ethics," regarding maintaining the confidentiality of information and the receipt of compensation from other than the university, and Chapter 2921. of the Revised Code, "Offenses against Justice and Public Administration," relating to private interest in a public contract.

(C) No university employee, by virtue of employment by the university, should receive special treatment or favors from university employees, nor should any personal advantage, pecuniary or otherwise, be gained from such employment. This prohibition includes, but is not limited to:

(1) Receipt of gifts;

(2) Payment, pecuniary or otherwise, for service or materials not accounted for through regular university channels; and

(3) The use of a student's services or labor on the university employee's private property without remuneration.

(D) No university employee, by virtue of his or her employment, should receive special treatments or favors from others who do business with the university, nor should any personal advantage, pecuniary or otherwise, be gained from such employment, without prior approval as outlined below in this rule. See also paragraph (E) of rule 3342-6-24 of the Administrative Code.

(E) Unless prior written approval is granted, no university employee may:



(1) Use university resources, including, but not limited to, supplies, materials, equipment, secretarial or staff time, for personal business matters; or

(2) Use university contacts or positions to further private business or other external activity by soliciting students or fellow employees, to participate in, subscribe to, or purchase the activity or any of its possible products, services, or results.