



Ohio Administrative Code Rule 3344-62-02 Librarians meetings.

Effective: September 28, 2014

(A) The librarians shall meet monthly at a regular day and time. Scheduled meetings may be cancelled or postponed by the chair with the agreement of the librarians.

(B) Special meetings may be called by the chair or whenever one-fourth of the librarians request such a meeting.

(C) Meetings shall be conducted informally in accordance with generally accepted parliamentary practice. In case of any disagreement, any librarian may move the use of "Robert's Rules of Order." If this request is approved by a majority of the librarians present, they shall be used for the determination of the matter under consideration.

(D) The chair shall be the director of the university library.

(E) A secretary shall be elected to provide agendas before meetings and to keep and distribute the minutes of the meetings.
