



## Ohio Administrative Code

### Rule 3357:15-14-10 Travel and business entertainment expense.

Effective: [May 11, 2026](#)

---

It is customary and reasonable to pay the necessary travel expenses of employees incurred in the performance of their college jobs. The president, with the assistance of the CFO/vice president of business, finance, and information technology, will establish travel procedures to define allowable and unallowable expenses, rates and methods, authorization, documentation, and reimbursement. The board will approve any changes in reimbursement rates included in the travel procedures.