



## Ohio Administrative Code

### Rule 3357:3-3-13 Suspected or known fraud, abuse or other illegal acts; identity theft prevention.

Effective: September 11, 2020

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The following policies of the college are established:

(A) Suspected or known fraud, abuse or other illegal act.

(1) The college maintains an environment where fraud, abuse and other illegal acts are not tolerated. All employees of the college are responsible for:

(a) Complying with the college's policies that govern their conduct

(b) Ensuring that all resources entrusted to them are used ethically, prudently, and as designated

(2) To ensure college resources are used appropriately, managers and supervisors are responsible for educating employees about proper conduct by creating an environment that deters dishonesty and maintains internal controls. Managers and supervisors must be cognizant of the risks and exposures inherent in their area(s) of responsibility and aware of symptoms of fraud, abuse or other illegal acts.

(B) Identity theft prevention, detection and mitigation.

The vice president of business and finance or designee has the responsibility for developing, implementing and maintaining an identity theft prevention, detection and mitigation process in accordance with 16 C.F.R. section 681.

The president or designee is authorized by the board of trustees to establish policies to implement rules.

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