



## Ohio Administrative Code

### Rule 3358:5-3-18 Use and ownership of employees' personal work products.

Effective: June 12, 2025

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(A) Employees may not utilize Clark state college personnel, facilities, or equipment for purposes not related to the college mission without the written permission of the president, or his or her designee.

(B) For purposes relating to the college mission, unless otherwise provided in writing signed by the president, the institution shall have unlimited use of all employees' personal work products created with the assistance of institutional personnel, facilities, or equipment.

(C) For purposes relating to the college mission, unless otherwise provided in writing signed by the president, materials, processes, or work products created with the assistance of institutional personnel, facilities, or equipment, or created while under contract with the institution for the purpose of the creation of such materials, processes, or work products shall be the exclusive property of the institution.

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