



Ohio Administrative Code

Rule 3361:20-31-02 Fees: assessment of fees.

Effective: [September 25, 2026](#)

- (A) An undergraduate student in any college who registers for twelve or more credit hours shall be entitled to the privileges of a full-time student. Fulltime fees shall be assessed, based on the student's college and class codes and the student's residency status, for a student registering for no less than twelve and no more than eighteen credit hours per semester.
- (B) Except as permitted under paragraph (O) of this rule, graduate students are assessed full-time fees when registering for ten to eighteen hours, inclusive.
- (C) An undergraduate student may at his/her option, and with the approval of the student's college, register for fewer than twelve credit-hours. Such a student shall be considered to be a part-time student. Part-time fees shall be assessed, based on course level and student residency status, on a per credithour basis, for a student registering for less than twelve credit hours per semester.
- (D) Graduate students are assessed on a per credit-hour basis for a student registering for less than ten credit hours, except as permitted under paragraph (O) of this rule.
- (E) A student may register as an auditor and attend courses without receiving academic credit. Such students shall pay the same charge for audited courses as that charged for credit courses. For full-time students the fees for audited courses shall be assessed, based on the student's college and class codes and the student's residency status, at the full-time tuition rate, except as permitted under paragraph (O) of this rule. For part-time students the fees for audited courses shall be assessed, based on the student's college and class codes and the student's residency status, at the part-time per credit hour rate.
- (F) Students who have registered for hours in excess of eighteen shall be considered to have overload hours. Fees for overload hours shall be assessed at the part-time rate. Undergraduate part-time fees shall be assessed for the number of undergraduate hours over eighteen and graduate part-time fees shall be assessed for the number of graduate hours over eighteen.
- (G) Fee assessments shall be subject to audit at any time throughout the academic career of the student. Students who register late shall pay the tuition assessment of the current semester rather than the fees charged during the semester of registration. Tuition assessment includes instructional fee, non-resident surcharge, information technology and instructional equipment fee, and general fee. This includes any registration adjustment that involves fees, such as changing from undergraduate to graduate credit. Residency of the semester of registration is used to assess fees.
- (H) Any resident of Ohio who meets the conditions set by section 3333.26 of the Revised Code and who is admitted to the university of Cincinnati, shall not be required to



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pay any tuition or student fee for up to four academic years of education at the undergraduate level.

- (I) Tuition reciprocity for Kentucky residents shall be approved for undergraduate courses under the conditions established by the university of Cincinnati and northern Kentucky university.
- (J) Graduate students enrolled at the hebrew union college-jewish institute of religion and at the university of Cincinnati shall be permitted to register for appropriate courses at either institution but shall be required to pay fees exclusively to the institution from which the degree is being sought. Faculty members of the hebrew union college-jewish institute of religion and the university of Cincinnati may register for courses at either institution without being required to pay fees.
- (K) Students may enroll in military science classes without payment of the normal credit hour nor overload fees.
- (L) The fee for noncredit courses shall carry a credit option which shall be equal to the per credit hour charge of the course, unless otherwise noted. The administration may charge a fee higher than the per credit hour charge for some courses to cover the cost of special instructors, material and equipment.
- (M) Foreign students, because of visa regulations, normally shall be expected to maintain full-time student status and pay full-time student fees. In extenuating circumstances, as interpreted by the registrar, they may pay fees by the credit hour.
- (N) Late registration fees shall be assessed in progressively increasing amounts according to the schedule published by the office of the registrar. Registrations beginning with the sixteenth day of the semester shall not be permitted without the approval of the registrar or the "Late Registration Appeals Committee."
- (O) An academic program may seek approval from the board of trustees to have graduate students enrolled in their program assessed fees on a per-credit hour basis, regardless of full-time status. Requests must be reviewed by the president, executive vice president of academic affairs and provost, and senior vice president for administration and finance. If approved, the executive vice president of academic affairs and provost will submit the proposal to the board of trustees for final review and approval.