AUTHENTICATED,
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COMMISSION
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Ohio Administrative Code

Rule 3361:30-31-07 Time off from work: holiday policy.

Effective: September 17, 2021

The following rule applies to all employees except those employees covered by a collective bargaining agreement addressing this topic.

(A) A list of the eleven paid holidays which the university observes is published each year by the university.

(B) Full-time employees in an active pay status receive eleven paid holidays per year.

(C) Permanent part-time classified and unclassified employees are entitled to holiday pay for that portion of any holiday which they would normally have worked.

(D) If a university holiday occurs during a period of paid sick or vacation time, the employee will not be charged for sick or vacation time.

(E) Compensation for classified and unclassified non-exempt employees who work during a holiday is outlined in human resources policies and procedures.

(F) In accordance with divisions (F)(1) and (F)(2) of section 124.14 of the Revised Code, this rule supersedes any portion of the Revised Code or Administrative Code covering the same subject matter, including but not limited to section 124.19 of the Revised Code.