



Ohio Administrative Code

Rule 3362-4-21 Use of university facilities and reservation.

Effective: July 7, 2026

- (A) The uses of university facilities and grounds are primarily for the educational, student life and activities, and administrative functions of the university. It is recognized that designated university facilities and space may, with adequate administrative controls in place, be utilized by external or non-university groups.
- (B) Procedures and/or guidelines shall be established to ensure that use of indoor and outdoor university facilities and space does not interfere or conflict with university educational and/or administrative activities. Such procedures or guidelines shall:
 - (1) Identify specific university facilities and space available for non-university use;
 - (2) Provide an administrative process to schedule facilities and space and provides priority use for academic and other university activities;
 - (3) Provide sufficient restrictions and controls on the scheduling and use of university facilities and space to protect university property and avoid disruption to university activities.
- (C) A fee schedule, approved by the president or designee, shall be established for the reserved use of facilities by both internal and external groups and individuals. Fee schedules will be accessible on the university and community events webpage.
- (D) Procedures on the usage of indoor and outdoor spaces on campus, including the scheduling and use of university facilities and space, shall be approved by the president.