



Ohio Administrative Code Rule 3701-33-02 Plan Review.

Effective: January 1, 2017

(A) No person shall construct, substantially alter, expand or operate an agricultural labor camp until plans have been submitted to, and approved in writing by, the licensor. Each person proposing to open a new camp shall submit, with the application for a license, the plans and supporting documents required by paragraph (C) of this rule.

(B) All plans shall be neat, legible, drawn to scale, signed and sealed by a professional engineer or an architect, registered in Ohio, and submitted electronically or in triplicate to the director of health. In lieu of professional engineer or registered architect stamped plans, plans that have been submitted for review and inspection by the state building department or local building department on forms prescribed by the board of building standards may be submitted to the licensor. However, the building department has no enforcement authority.

(C) Plans, for an agricultural labor camp, that are submitted to the licensor for review shall include the following:

- (1) Completed application for plan review on a form prescribed by the director and signed by the person submitting the plans. The form shall contain identifying information about the camp operator, the location of the camp, the person who prepared the plans, and the contractor for the project;
- (2) Written verification by the fire protection authority or authorities that have jurisdiction in the area that adequate fire protection can be provided to the camp;
- (3) Written verification by the municipal corporation or board of county commissioners for unincorporated areas that the proposed new camp construction or substantial alteration to an existing camp will be made in accordance with municipal or county flood plain ordinances or resolutions and local flood plain permit requirements;
- (4) Written verification that the sewerage disposal system has been approved by the Ohio



environmental protection agency or the local health department;

(5) Written verification that the water supply system has been approved by the Ohio environmental protection agency;

(6) Drawings and specifications shall include:

(a) A plot plan showing the location of the camp with respect to major roads and the surrounding area;

(b) Total area to be used as an agricultural labor camp;

(c) Entrance and exit roads and driveways;

(d) General layout of the camp showing location of the following:

(i) Housing;

(ii) Common buildings;

(iii) Hygiene and toilet facilities;

(iv) Recreational area;

(v) Solid waste storage;

(vi) Laundry facilities;

(vii) Area lighting;

(viii) Water supply; and

(ix) Sewerage disposal system;



(e) Housing details as follows:

- (i) Size and construction data;
- (ii) Heating system specifications, if applicable;
- (iii) Lighting and electrical outlet placement;
- (iv) Ventilation;
- (v) Food storage, cooking and eating facilities; and
- (vi) Bed location;

(f) Design details of the following:

- (i) Toilet facilities;
 - (ii) Hygiene facilities;
 - (iii) Handwashing facilities;
 - (iv) Laundry facilities;
 - (v) Common buildings;
 - (vi) Number and type of plumbing fixtures; and
 - (vii) Water heating system;
- (7) Any other documentation necessary to complete the plan review requested by the licensor.



(D) The licensor shall, within thirty days of receiving a complete set of plans for review, either approve or disapprove the plans, or in the case of incomplete plans, request additional information. If the licensor requests additional information, the licensor shall approve or disapprove the plans within thirty days after receiving the additional requested information.