



## Ohio Administrative Code Rule 3701-33-03 Licensure: fees.

Effective: January 1, 2017

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(A) Every person who intends to operate an agricultural labor camp shall submit an application to the licensor no later than the close of business on the fourteenth day of April each year, for a license to operate such camp, effective for the calendar year in which it is issued. The license fees specified in paragraph (C) of this rule shall be submitted with the application for the license. The application shall include the following information:

- (1) The name and address of the camp owner and operator;
- (2) The address of the camp;
- (3) The location of the existing or proposed camp;
- (4) Whether the camp was operated during the year preceding the year of application;
- (5) Whether the camp is an existing or a new camp. For license purposes, an existing camp is considered new if it has not been licensed for two consecutive years;
- (6) Whether the camp contains new or substantially altered facilities;
- (7) Whether plans are enclosed;
- (8) The expected date of occupancy;
- (9) The number of housing units;
- (10) Number of expected occupants;
- (11) A diagram of the camp, including a floor plan for each housing unit;



- (12) Any other pertinent information the licensor may require.
- (B) Applications postmarked or received after April fourteenth shall be assessed a penalty as authorized by section 3733.43 of the Revised Code. If the fourteenth of April is not a business day, the penalty attaches upon the close of business on the next business day.
- (C) The licensor of an agricultural labor camp shall charge an annual fee in accordance with section 3733.43 of the Revised Code to be used to enforce sections 3733.41 to 3733.49 of the Revised Code. Fees charged by the licensor shall be in accordance with the following:
- (1) Applications received on or before April fourteenth, the license fee shall be one hundred fifty dollars, plus twenty dollars for each housing unit in the camp; or
  - (2) Applications received after April fourteenth, the license fee shall be one hundred sixty-six dollars, plus forty two dollars and fifty cents for each housing unit in the camp.
- (D) Upon the issuance of an agricultural labor camp license the licensor shall provide at least two copies of the poster relating to the migrant agricultural ombudsperson, as required by section 3733.45 of the Revised Code to the licensee. The license, printed in english and the native language of the camp occupants, and at least one copy of the ombudsperson poster shall be posted in a conspicuous place within the camp.
- (E) No person shall operate or maintain an agricultural labor camp without a license or in violation of the provisions of rules 3701-33-01 to 3701-33-12 of the Administrative Code and sections 3733.41 to 3733.49 of the Revised Code. No license shall be issued if any violations of this chapter exist concerning sanitation, drainage or habitability of housing units.