



Ohio Administrative Code

Rule 3701-72-02 Radiologic license application and renewal procedures.

Effective: November 1, 2021

(A) Except as provided in division (B) of section 4773.02 of the Revised Code, no person shall practice or hold self out as a general x-ray machine operator, radiographer, radiation therapist, or nuclear medicine technologist without a valid license issued under this chapter.

(B) An individual seeking a radiologic license shall apply to the department on forms prescribed by the director. Except as provided in paragraph (C) of this rule, a separate application and fee is required for each license category. The application for each license shall include at least the following:

(1) Name, street address, and email address of applicant;

(2) License category for which application is being made;

(3) A non-refundable, non-transferrable check, money order or electronic payment in the amount of sixty-five dollars made payable to "Treasurer, State of Ohio";

(4) A statement affirming that all the information submitted by the applicant is accurate and true;

(5) Evidence that the applicant successfully completed an educational program for the applicable license category accredited by the department under rule 3701-72-03 of the Administrative Code;

(6) An applicant for a general x-ray machine operator license shall submit evidence of satisfactory completion of one or more of the competency-based clinical training modules identified in paragraph (F) of rule 3701-72-04 of the Administrative Code;

(7) Applicants for a general x-ray machine operator license who are currently enrolled and in the last year of a two-year accredited radiography educational program or who have graduated from a two-year accredited radiography educational program and are within twelve months of their date of



graduation, may submit a signed affidavit from the director of the educational program to meet one or more of the competency-based training modules identified in paragraph (F) of rule 3701-72-04 of the Administrative Code; and

(8) Evidence of having passed the Ohio examination for his or her license category by correctly answering at least the percentage of questions on the examination specified by the director, unless the examination is not required because one of the following applies:

(a) The individual is applying for a license as a general x-ray machine operator and holds certification as a radiographer from the "American Registry of Radiologic Technologists" or the "American Chiropractic Registry of Radiologic Technologists";

(b) The applicant holds a license issued under Chapter 4773. of the Revised Code for his or her area of practice and has completed the relevant continuing education requirements specified in paragraph (L) of this rule;

(c) The individual is applying for a license as a radiographer and holds certification as a radiographer from the "American Registry of Radiologic Technologists";

(d) The individual is applying for a license as a radiation therapist and holds certification as a radiation therapist from the "American Registry of Radiologic Technologists";

(e) The individual is applying for a license as a nuclear medicine technologist and holds certification as a nuclear medicine technologist from the "American Registry of Radiologic Technologists" or the "Nuclear Medicine Technology Certification Board"; or

(f) The applicant holds a valid license, certificate or other credential issued by another state that the department determines uses standards for radiologic professions that are at least equal to those standards established in Chapter 4773. of the Revised Code and Chapter 3701-72 of the Administrative Code.

(9) Individuals that submit with their applications, proof that they are a service member or veteran, or the spouse or surviving spouse of a service member or veteran will receive priority expedited



licensure processing. Their applications will be reviewed within five business days of receipt and before all other applications for licensure.

(a) The acceptable proof of service member/veteran status documents are:

(i) Department of defense identification card (active, retired, temporary disability retirement list (TDRL));

(ii) DD214 military discharge certificate indicating disposition of discharge;

(iii) Report of separation from the national archives national personnel records center in St. Louis, Missouri; or

(iv) Veterans identification card from the department of veterans affairs.

(b) All acceptable proof documents, except veterans identification card, must show the veteran status as honorable, general, general under honorable conditions, or discharged or released under conditions other than dishonorable.

(C) Notwithstanding paragraph (B) of this rule, if a current general x-ray machine operator licensee is applying for a radiographer license, the application fee shall be fifteen dollars. A radiographer license issued in accordance with this paragraph shall expire on the original expiration date of the current general x-ray machine operator license.

(D) An applicant for a license shall be at least eighteen years of age and shall be of good moral character. In the event an applicant has ever been convicted of a felony, a certified copy of the conviction and indictment must be submitted with the license application for department review.

(E) An applicant shall be considered to have completed an educational program accredited by the department if the applicant provides proof that the course was taken, and is accredited by the "Joint Review Committee on Educational Programs in Nuclear Medicine Technology" or accredited by the "Joint Review Committee on Education in Radiologic Technology" or if the program is housed in a college accredited by the "North Central Association of Colleges and Schools" or other United



States department of education approved regional accrediting agencies.

(F) An individual shall not be admitted to an Ohio examination without proof of successful completion of an educational program for the applicable license category accredited by the department under rule 3701-72-03 of the Administrative Code.

(G) The department shall mail or email a notice of request for additional information for an incomplete application for a license. The applicant shall respond to the department's notice of request for additional information within twenty business days of receipt of the notice. Subject to Chapter 119. of the Revised Code, the director may also refuse to issue, or may suspend or revoke any license if the applicant or licensee does not meet the requirements of Chapter 4773. of the Revised Code, or Chapter 3701-72 of the Administrative Code.

(H) The first license issued to an individual shall expire on the licensee's birthday two years after the issue date. Thereafter, a radiologic license expires biennially on the licensee's birthday. On or before thirty days prior to the expiration of a license, the department shall mail or email a notice and application for renewal to the licensee. The licensee shall complete the application according to the instructions on the notice and return it to the treasurer of state with a non-refundable, nontransferable check, money order, or electronic payment, payable to "Treasurer, State of Ohio", in the amount of forty-five dollars. The application for renewal shall be postmarked or received electronically on or before the expiration date of the licensee's license.

(I) All application fees received shall be deposited in the general operations fund specified in section 3701.83 of the Revised Code to be used for the administration and enforcement of Chapter 4773. of the Revised Code.

(J) Any individual applying to renew a general x-ray machine operator license shall have completed twelve CE credits before the license expiration date. Any individual applying to renew a radiographer, nuclear medicine technologist or radiation therapist license shall have completed twenty-four CE credits before the license expiration date. The CE credits must be approved in accordance with rule 3701-72-03 of the Administrative Code and specific to the license category held. Applicants with multiple licenses may use the same CE credits for the renewal of each license. Individuals in active military service during the license renewal period may have the CE period



extended in accordance with section 5903.12 of the Revised Code.

(K) A radiographer, nuclear medicine technologist, or radiation therapist renewing a license who is currently certified and in good standing with the continuing education requirements of the "American Registry of Radiologic Technologists" may submit evidence of this certification as proof of meeting the continuing education requirement set forth in paragraph (J) of this rule. A nuclear medicine technologist renewing a license who is currently certified and in good standing with the continuing education requirements of the "Nuclear Medicine Technology Certification Board," may submit evidence of this certification, as proof of meeting the continuing education requirement set forth in paragraph (J) of this rule.

(L) The department may approve continuing education which has been approved by the "American Society of Radiologic Technologists," "Society of Nuclear Medicine and Molecular Imaging," "American Association of Medical Dosimetry" or "International Society for Clinical Densitometry" for continuing education courses.

(M) An individual who does not apply to renew his or her license by the expiration date shall be considered to have an expired license. An individual with an expired license that has applied for renewal within thirty calendar days of the license expiration date is considered to hold a lapsed license and can continue to work until the renewal application is approved or denied.

(N) An individual who applies to reinstate an Ohio radiologic license after thirty days following the expiration of the license must submit the following:

(1) Sixty-five dollar application fee, unless the individual's or spouse of an individual's active service in the armed forces precluded renewal, in which case, the fee is forty-five dollars;

(2) Evidence of completing the required number of CE credits under paragraph (J) of this rule within the last two years;

(3) Evidence of completing the educational requirements as required by paragraphs (B)(5) and (B)(6) of this rule; and



(4) Evidence of passing the state examination. The examination provision of this rule will not apply to individuals who hold a current registration with the "American Registry of Radiologic Technologists," specific to the appropriate license category, or to individuals who hold a current certification with the "Nuclear Medicine Technology Certification Board" for nuclear medicine technologists or to individuals or spouses of individuals whose license renewal did not occur due to active service in the armed forces.