



Ohio Administrative Code

Rule 3745-54-73 Operating record.

Effective: January 16, 2026

(A) The owner or operator shall keep a written operating record at the facility.

(B) The following information shall be recorded, as the information becomes available, and maintained in the operating record for three years, unless noted as follows:

- (1) A description and the quantity of each hazardous waste received, and the methods and dates of the hazardous waste's treatment, storage, or disposal at the facility as required by the appendix to this rule. This information shall be maintained in the operating record until closure of the facility;
- (2) The location of each hazardous waste within the facility and the quantity at each location. For disposal facilities, the location and quantity of each hazardous waste shall be recorded on a map or diagram that shows each cell or disposal area. For all facilities, this information shall include cross-references to manifest document numbers if the waste was accompanied by a manifest. This information shall be maintained in the operating record until closure of the facility;
- [Comment: See rule 3745-55-19 of the Administrative Code for related requirements.]
- (3) Records and results of waste analyses and waste determinations performed as specified in paragraph (A) of rule 3745-270-04 and rules 3745-54-13, 3745-54-17, 3745-57-14, 3745-57-41, 3745-205-34, 3745-205-63, 3745-205-83, and 3745-270-07 of the Administrative Code;
- (4) Summary reports and details of all incidents that require implementation of the contingency plan as specified in paragraph (I) of rule 3745-54-56 of the Administrative Code;
- (5) Records and results of inspections as required by paragraph (D) of rule 3745-54-15 of the Administrative Code, except these data need be kept only three years;
- (6) Monitoring, testing or analytical data, and corrective action where required by rules 3745-54-90



to 3745-54-101, 3745-54-19, 3745-55-91, 3745-55-93, 3745-55-95, 3745-56-22, 3745-56-23, 3745-56-26, 3745-56-52 to 3745-56-54, 3745-56-76, 3745-56-78, 3745-56-80, 3745-57-04 to 3745-57-06, 3745-57-09, 3745-57-92, paragraphs (C) to (F) of rule 3745-205-34, 3745-205-35, paragraphs (D) to (I) of rule 3745-205-63, 3745-205-64, and 3745-205-82 to 3745-205-90 of the Administrative Code. Maintain in the operating record for three years, except for records and results pertaining to groundwater monitoring and cleanup which shall be maintained in the operating record until closure of the facility;

(7) For off-site facilities, notices to generators as specified in paragraph (B) of rule 3745-54-12 of the Administrative Code;

(8) All closure cost estimates under rule 3745-55-42 of the Administrative Code, and for hazardous waste disposal facilities, all post-closure cost estimates under rule 3745-55-44 of the Administrative Code. This information shall be maintained in the operating record until closure of the facility;

(9) A certification by the permittee, no less often than annually, that the permittee has a program in place to reduce the volume and toxicity of hazardous waste that the permittee generates to the degree determined by the permittee to be economically practicable, and the proposed method of treatment, storage, or disposal is that practicable method currently available to the permittee which minimizes the present and future threat to human health and the environment;

(10) Records of the quantities and date of placement for each shipment of hazardous waste placed in land disposal units under an extension to the effective date of any land disposal restriction granted pursuant to rule 3745-270-05 of the Administrative Code, a petition pursuant to rule 3745-270-06 of the Administrative Code, and the applicable notice required by a generator under paragraph (A) of rule 3745-270-07 of the Administrative Code. This information shall be maintained in the operating record until closure of the facility;

(11) For an off-site treatment facility, a copy of the notice required by the generator or the owner or operator under rule 3745-270-07 of the Administrative Code;

(12) For an on-site treatment facility, the information in the notice (except the manifest number) required by the generator or the owner or operator under rule 3745-270-07 of the Administrative



Code;

- (13) For an off-site land disposal facility, a copy of the notice required by the generator or the owner or operator of a treatment facility under rule 3745-270-07 of the Administrative Code;
- (14) For an on-site land disposal facility, the information in the notice required by the generator or the owner or operator of a treatment facility under rule 3745-270-07 of the Administrative Code, except for the manifest number;
- (15) For an off-site storage facility, a copy of the notice required by the generator or the owner or operator under rule 3745-270-07 of the Administrative Code;
- (16) For an on-site storage facility, the information in the notice (except the manifest number) required by the generator or the owner or operator under rule 3745-270-07 of the Administrative Code;
- (17) Any records required under paragraph (J)(13) of rule 3745-54-01 of the Administrative Code;
- (18) Monitoring, testing, or any analytical data where required by rule 3745-57-47 of the Administrative Code shall be maintained in the operating record for five years; and
- (19) Certifications as required by paragraph (F) of rule 3745-55-96 of the Administrative Code shall be maintained in the operating record until closure of the facility.