



Ohio Administrative Code Rule 3745-580-06 Shipping paper system.

Effective: June 30, 2023

(A) Scrap tire shipments shall be documented on shipping papers completed by each generator or transporter subject to the registration requirements of rule 3745-580-101 of the Administrative Code and the recipient of the scrap tires. A copy of the shipping papers shall accompany each shipment of scrap tires and a copy be retained by each person in the scrap tire transaction.

(B) Shipping papers shall be completed on forms prescribed by the director and contain at a minimum the following:

(1) The number of scrap tires being transported, expressed as a quantity, tons, or volume.

(2) An estimate of the percentage of passenger and light truck tires, semi-truck tires, and other tires in the shipment.

(3) The following transporter information:

(a) Name.

(b) Company address and telephone number.

(c) Registration certificate number.

(d) Vehicle and trailer license plate number.

(4) The following generator or recipient information:

(a) Name.

(b) County and address where the scrap tires were generated or delivered.



(c) Any applicable authorizations including but not limited to permit numbers, registration numbers, or pre-authorized beneficial use or beneficial use authorization numbers.

(5) A legible signature by the generator, transporter, and recipient verifying the accuracy of the information on the form in ink or other form of verification if approved by Ohio EPA in writing. A signature may be omitted as follows:

(a) For a generator, if the transporter does the following:

(i) Records a representative photograph of the load of scrap tires that includes a date and time stamp and geolocation data.

(ii) Establishes and maintains a written dispute resolution agreement regarding the accuracy of information on the form with the generator.

(b) For a recipient, as follows:

(i) The recipient is an authorized location specified in paragraph (A)(1) of rule 3745-580-110 of the Administrative Code.

(ii) The transporter includes a copy of the delivery receipt that identifies the amount of scrap tires received at the scrap tire facility, in number, weight or volume, with the shipping papers.

[Comment: Ohio EPA has developed a two-part and a three-part shipping form. The two-part form is designed to be completed by a scrap tire transporter who collects the scrap tires from a scrap tire generator, sorts the scrap tires, and delivers the sorted scrap tires to more than one destination. The three-part form is designed to be completed by a transporter who takes all of the scrap tires collected to a single end destination. A three-part form may document the entire movement of scrap tires by the transporter from a generator to the recipient of the scrap tires.]

(C) A person subject to the shipping paper requirements contained in this rule may use an alternate shipping paper, including electronic forms, in lieu of the form prescribed by the director if the



information on the form is equivalent to paragraph (B) of this rule.

(D) Prior to the transport of more than ten scrap tires, the scrap tire generator or the owner or operator of a scrap tire facility shall verify that the scrap tire transporter is registered in accordance with rule 3745-580-101 of the Administrative Code and document that verification on the shipping papers.

(E) Records retention.

(1) Unless otherwise specified by the director, a person subject to the shipping paper requirements contained in this rule shall retain a copy of all completed shipping papers at the following locations:

(a) For a scrap tire generator, at the location of scrap tire generation.

(b) For a registered scrap tire transporter, at the primary business location and additional locations identified in the registration application. For a registered scrap tire transporter that owns or operates a business operating under an exclusion specified in rule 3745-580-205, 3745-580-305, or 3745-580-405 of the Administrative Code, at the location of scrap tire generation.

(c) For the owner or operator of a licensed or permitted solid waste facility, at the physical location of the facility.

(d) For the owner or operator of a licensed construction and demolition debris facility or a licensed and permitted construction and demolition processing facility, at the physical location of the facility.

(2) Completed shipping papers shall be retained for a minimum of three years starting from the date the shipping paper was completed and be made available for inspection during normal business hours by Ohio EPA, the local board of health, or law enforcement.