



Ohio Administrative Code

Rule 3745-89-04 Renewal of laboratory certification.

Effective: July 7, 2025

(A) Except for certifications issued in accordance with rule 3745-89-12 of the Administrative Code, the director may renew a laboratory certification for analysis of drinking water upon the laboratory's successful completion of the following:

(1) The laboratory shall maintain a valid and unexpired laboratory certification under rule 3745-89-05 of the Administrative Code for the analyses for which renewal is sought.

(2) The laboratory shall submit to the director a completed application for renewal, including the parts described in paragraphs (A)(2) and (A)(3)(a) to (A)(3)(e) of rule 3745-89-03 of the Administrative Code, no sooner than one hundred twenty days and no later than thirty days prior to the expiration date of the currently valid certification. When applications are submitted in accordance with this rule and deemed complete, the laboratory certification will be extended until such time as a survey is completed.

(3) If the applicable laboratory survey fee is not already paid, the laboratory shall submit the appropriate laboratory survey fee in accordance with section 3745.11 of the Revised Code. Fees are referenced in paragraph (A)(3)(e) of rule 3745-89-03 of the Administrative Code.

(4) The laboratory shall demonstrate an acceptable level of performance, by all persons to be included in renewal of laboratory certification, during a survey as described in paragraph (A)(5) of rule 3745-89-03 of the Administrative Code. A survey shall also include an evaluation of the maintenance of laboratory data. Microbiological records shall be maintained for at least five years; chemical records shall be maintained for at least ten years; lead and copper records shall be maintained for at least twelve years; and, all other records shall be maintained for at least ten years.

(5) The laboratory shall maintain documentation that the quality assurance plan required in



paragraph (A)(2) of rule 3745-89-03 of the Administrative Code is reviewed annually. The director may request the documentation be submitted with the laboratory's application for renewal.

(B) For acceptance of certifications issued in accordance with paragraphs (C) and (D) of rule 3745-89-02 of the Administrative Code, the director may renew a laboratory certification for analysis of drinking water upon the laboratory's successful completion of the requirements identified in rule 3745-89-12 of the Administrative Code.

(1) The laboratory shall maintain a valid and unexpired laboratory certification issued by an accreditation program in accordance with paragraph (B) of rule 3745-89-12 of the Administrative Code for the analyses for which renewal is sought.

(2) The laboratory shall submit to the director for a completed application for renewal, including the parts described in paragraph (A) of rule 3745-89-12 of the Administrative Code, no sooner than one hundred twenty days and no later than thirty days prior to the expiration of the currently valid certification. When applications are submitted in accordance with this rule and deemed complete, the laboratory acceptance of certification will be extended until expiration of certification.

(C) When a valid certification for analysis of drinking water is not renewed in accordance with paragraph (A) of this rule, the certification expires and analyses by the laboratory shall not satisfy the requirements of Chapters 3745-81, 3745-82 and 3745-90, and rules 3745-91-06 and 3745-9-09, and as specified by paragraph (B) of rule 3745-83-01 of the Administrative Code. If the laboratory wishes to be recertified for drinking water analysis, it may apply for certification as required by rule 3745-89-03 of the Administrative Code. Where the physical facility of the laboratory conforms to a laboratory plan which has been previously approved, the requirements of paragraph (A)(1) of rule 3745-89-03 of the Administrative Code may be considered to be satisfied.

(D) The director may approve or deny an application for renewal in accordance with rule 3745-89-06 of the Administrative Code.