



## Ohio Administrative Code Rule 3772-21-10 Subpoenas.

Effective: April 19, 2012

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(A) The commission may issue a subpoena to compel the attendance of witnesses or the production of evidence, including, but not limited to, books, records, correspondence, or other documents relating to any hearing conducted under this chapter.

(B) After a notice is received by the party and a hearing date is set by the commission, the party may request the commission to issue subpoenas. A party may request that the commission issue a subpoena by providing a written request to the commission at least eight days before the hearing. To be valid, the request shall identify the following:

- (1) Case caption;
  - (2) The full legal name of the person to be served;
  - (3) Address of the person to be served, including street name and number;
  - (4) County of residence of the person to be served; and
  - (5) A request for the production of documents must describe in detail the specific documents and records that the witness is required to bring, if applicable.
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