



Ohio Administrative Code

Rule 3772-50-22 Conditions of skill-based amusement machine testing laboratory certification.

Effective: February 1, 2018

In order to be certified and to maintain certification, the independent skill-based amusement machine testing laboratory shall avoid conflicts of interest and agree to the following conditions:

- (A) Obtain and maintain Professional Liability (Errors and Omissions) Insurance in the amount of one million dollars. If such insurance is not renewed, or is revoked or terminated in any way, the commission shall be notified immediately;
- (B) Ensure that testing and support procedures are performed consistently at all laboratory locations;
- (C) Maintain accreditation from a national accrediting body to the International Organization for Standardization (ISO) standards 17025 and 17020, and any other standards as required by the commission. If accreditation is not renewed, or is revoked or terminated in any way, the commission shall be notified immediately;
- (D) Make available to the commission, upon request, all policies, procedures, and records of the independent skill-based amusement machine testing laboratory;
- (E) Have a full-time quality manager on staff that is responsible for ensuring compliance with national accreditation standards and Chapters 2915. and 3772. of the Revised Code and the rules adopted thereunder.
- (F) Make available to the commission, upon request, a master list of all test methods, standards, forms, and other relevant documents used in the independent skill-based amusement machine testing laboratory;
- (G) Maintain an inventory of equipment and authorized versions of software submitted for testing;
- (H) Maintain records for testing equipment requiring calibration and make the records available to



the commission upon request;

(I) Assist the commission in investigations when requested;

(J) Assist and train the commission on the compliance and accounting/auditing practices that should be used;

(K) Have internal policies and controls that prohibit any one individual from having the sole responsibility for both review and approval of devices or technologies to be used in skill-based amusement machine gaming;

(L) Have physical security at each laboratory facility, including, but not limited to, surveillance systems and alarms to minimize the risk that confidential information is misappropriated;

(M) Ensure that all software media used in devices or technologies, along with the documentation and source code that is supplied on storage media, is labeled and archived in a safe or other locked, fire-proof, and monitored enclosure that shall only be accessible to approved laboratory personnel;

(N) Maintain all records about submissions under this chapter for a minimum of three years;

(O) Agree to not subcontract testing of any devices or technologies to be used in skill-based amusement machine gaming without the prior written approval of the commission;

(P) Maintain an electronic database containing testing data, reports, and related materials and provide access to the commission. Data, reports, and related materials shall be provided in a format and through a mechanism approved by the commission;

(Q) Maintain any other records, information, or conditions the commission determines is necessary to ensure the integrity of skill-based amusement machine gaming; and

(R) Provide immediate notification to the commission of any breach or failure to meet any condition of certification listed in this rule and any additional condition imposed by the commission.