



Ohio Administrative Code Rule 4167-2-02 Complaint by public employee.

Effective: [March 1, 2024](#)

(A) Any public employee or public employee representative who believes that a violation of an Ohio employment risk reduction standard exists that threatens physical harm may request an inspection by filing a written, complaint to the superintendent of the violation, which may be by electronic submission using the complaint form located on the bureau of workers' compensation's website.

(1) The complaint shall set forth with reasonable particularity the grounds for the complaint, and shall be signed by the public employee or public employee representative. The names of the public employee making the complaint, or any public employees referred to in the complaint, shall not appear in the notice sent to the public employer and shall be kept confidential.

(2) The complaint shall include:

(a) A description of the hazard to include, if applicable or possible, the date(s), time(s), location, and pieces of equipment involved; and

(b) The names of the public employee(s) or duties of the public employee(s) who are affected.

(B) If, upon receipt of a complaint under paragraph (A) of this rule, the superintendent determines that there are no reasonable grounds to believe that a violation or imminent danger exists, the superintendent will inform the public employee or public employee representative in writing of this determination.

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(C) If, upon receipt of a complaint under paragraph (A) of this rule, the superintendent determines that there are reasonable grounds to believe that a violation or imminent danger exists, the superintendent will, within five business days after receipt of the complaint, notify the public employer, by certified mail, return receipt requested, of the alleged violation or imminent danger.

(1) The notice provided to the public employer or their agent will:

(a) Inform the public employer of the alleged violation or imminent danger; and

(b) Notify the employer that that the superintendent will investigate and inspect the public employer's workplace as provided in rule 4167-8-01 of the Administrative Code.

(2) The public employer must respond to the superintendent concerning the alleged violation or imminent danger within thirty days after receipt of the notice.

(a) If the public employer does not correct the violation or imminent danger within the thirty-day period or if the public employer fails to respond within that time period, the superintendent will investigate and inspect the public employer's workplace as provided in rule 4167-8-01 of the Administrative Code.

(b) The superintendent will not conduct any inspection prior to the end of the thirty-day period unless requested or permitted by the public employer.

(i) If the public employer requests such inspection, the superintendent will not issue a citation with respect to any findings during the inspection prior to the close of the thirty-day period during which the public employer is permitted to respond to the notice of alleged violation or imminent danger.

(ii) If the public employer successfully abates all violations or imminent dangers identified during the inspection prior to the close of the thirty-day period during which the public employer is permitted to respond to the notice of alleged violation or imminent danger, the superintendent will not issue a citation for the violations or imminent dangers alleged in the complaint.



(D) The authority of the superintendent to investigate and inspect premises pursuant to this rule is not limited to the alleged violation or imminent danger contained in the complaint.

(1) The superintendent may investigate and inspect any other area of the premises where there is reason to believe that a violation or imminent danger exists.

(2) If the superintendent detects any obvious or apparent violation at any temporary place of employment while en route to the premises to be inspected or investigated, and that violation presents a substantial probability that the condition or practice could result in death or serious physical harm, the superintendent may use any of the enforcement mechanisms provided in this section to correct or remove the condition or practice.